

**Tariff of Fees
for Criminal Matters**
*Effective for referrals after
October 1, 1989*



Legal Services Society
of British Columbia

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**PREFACE TO 1989
CRIMINAL TARIFF**

1. Background:

This tariff is a result of extensive discussions between representatives of the Bar (appointed by the Canadian Bar Association, B.C. Branch) and the Legal Services Society. Its final form and structure were suggested by Bar representatives, although the Legal Services Society and Bar representatives were jointly involved in the detailed drafting.

The agreed intention was to produce a better tariff which reflects increases over the previous tariff of 25% (October 1, 1987), 10% (October 1, 1988), and 5% (October 1, 1989). Because the cost of a new tariff is uncertain until it has been in place for some time, the Legal Services Society and Bar representatives have agreed to review the overall cost of the new tariff on a regular basis after it is implemented.

Should the new tariff cost less than intended, the tariff will be adjusted upward to return any savings and to pay more on a continuing basis for services that counsel perform. Should the new tariff cost more than intended, the tariff will be adjusted downward in a similar manner. Details of any adjustments that must occur will be agreed upon by the Legal Services Society and Bar representatives.

2. Structure:

The new tariff is a simplified block tariff with fewer types of distinctions. It contains relative increases in fees for guilty pleas, sentencing, subsequent half-days of hearing, appeals, and most serious offences.

3. Discretionary Fees:

As a result of this restructured tariff and the tariff increases extra fees will rarely be granted, and should be requested only in exceptional circumstances.

4. Use of Tariff:

The tariff has two parts: a basic tariff text and a set of "Notes". The text is considerably shorter than the previous tariff, which facilitates quick reference. The Notes define and give detailed instructions about terms that are in bold and underlined in the tariff text. They are arranged alphabetically.

Tariff items should only be billed after reference to relevant parts of the Notes.

5. Billing Forms:

A new version of the criminal referral form has been designed for use with this tariff. The major change is that Information numbers must now be provided for accounts to be processed, because fees may depend on how many (separate) Informations are involved. There are several other smaller changes which will become apparent as counsel bill.

6. Tariff Book Content:

This book contains the criminal and disbursement tariffs as well as criminal referral form completion instructions. It does not include the family tariff. Do not discard the previous booklet until you have billed all criminal referrals assigned to you before the new tariff came into effect.

7. Continuing Consultation and Complaint Procedures:

The Legal Services Society and Bar representatives expect that changes to the tariff will be agreed upon from time to time in an effort to make it fairer and easier to use. Comments on the tariff structure or detail should be directed to the CBA/LSS Tariff Committee, c/o Legal Services Society, 300 - 1140 West Pender, Vancouver, B.C. V6E 4G1.

INTRODUCTION

Instructions on referral forms appear at the back of this booklet. Careful entry of charge codes, tariff item numbers and other items on the form will expedite the processing and payment of bills, so it is a good investment of time to refer to the instructions the first few times you use referral forms.

A. GENERAL INFORMATION ON FINANCIAL ELIGIBILITY AND LEGAL AID COVERAGE

1. Financial Eligibility

Before clients are referred to lawyers, the clients must demonstrate **to the Society**, through an eligibility test, that they are financially eligible for assistance. The Society is quite prepared to review its decision at any time.

Where counsel consider that clients may be able to pay some or all fees, or should no longer be receiving legal aid, they should contact the referring office to ask that the legal aid appointment be reviewed, revoked or modified.

2. Private Billing

No payments by clients to counsel are proper unless they are authorized by the Legal Services Society in writing (see Law Society Professional Conduct Handbook, Ruling G8). A written request to the referring office should be made in order to obtain authority to bill the client privately. Area directors who are private counsel do not have the authority to authorize private billings and if the client was referred from an area director, counsel may contact the nearest branch office or community law office. In emergency situations, telephone approval of a private billing arrangement may be obtained subject to the client's right to appeal the private fee authorization to the Legal Services Society.

3. Criminal Legal Aid Coverage

Legal aid will only be provided to financially eligible applicants who are charged with:

- a) an indictable offence; or
- b) a summary conviction offence where there is a reasonable chance that upon conviction

there will be a sentence of imprisonment or the loss of means of earning a livelihood; or

- c) where other special circumstances exist.

4. Young Offenders Act Coverage

Coverage under the **Young Offenders Act** is provided where the young person would be eligible if charged as an adult. Where the Court directs appointment of counsel under the **Young Offenders Act** for a young person who is ineligible for legal aid, the Legal Services Society will appoint counsel under an agreement with the Attorney General's Ministry by which the Society is reimbursed for the costs of court-appointed counsel.

5. Appeals and Extraordinary Remedies in Criminal Matters

Legal aid is not automatically granted for appeals or extraordinary remedies. Each application for an appeal or extraordinary remedy is reviewed to determine whether there is substantial merit to the application.

Applications for appeals to the County Court should be made to the nearest **branch office** (see page) of the Legal Services Society. Applications for extraordinary remedies, or for appeals to the Supreme Court of British Columbia, Court of Appeal, or Supreme Court of Canada should be made to the Appeals Committee, Legal Services Society, Suite 300, Box 3, 1140 West Pender St., Vancouver, B.C. V6E 4G1.

B. GENERAL NOTES ON ACCOUNTS

1. Payment

Payment will be based on the tariff of fees and disbursements that is in effect on the Date of Assignment for the file. The user fee, contribution

or costs indicated on the referral form will be deducted from the account, if collected by counsel.

2. Fees and Disbursements in Exceptional Circumstances

Fees and disbursements may only be varied in exceptional circumstances not otherwise provided for by these tariffs. Requests for variations must be made in writing to the Tariff Accounts Department. Requests for additional fees are usually considered retroactively and a letter outlining the request must be included with the billing form. The requests may also be considered in some circumstances before the work is completed. All requests for increased disbursements must be made before the disbursements are incurred. Requests for additional fees add to payment processing time.

3. Authorization for Transcripts or Court Reporter's Attendance

Prior written authority to order transcripts or to authorize the attendance of the Court Reporter must be obtained from the Legal Services Society. Transcript costs are paid directly by the society and **may not** be billed on the referral. For authority to order a daily transcript of a preliminary or trial, expedited transcripts, an original transcript, or payment of cancellation fees, you must contact the **Transcript Coordinator** at the Legal Services Society head office, phone 660-4600. Authorization must be obtained from the nearest branch office for transcripts of show cause hearings or bail reviews, transcript for summary conviction appeals to County Court and a second copy of the transcript of a preliminary hearing or trial. For requests in relation to all other appeals, call the Appeals Coordinator at Legal Services Society head office, 660-4600.

4. File Number

Because of the large number of accounts handled by the Legal Services Society the seven digit client file number located at the top of the referral form is very important. Please ensure that a record of this number is kept and referred to in all correspondence with the Society.

5. Effective date of Referral

The effective date of referral is the date of assignment. The Society will not pay for services rendered prior to the date of assignment shown at the top of the referral form, except where such

services have been authorized in writing by the referring office, or where a Legal Services Society office or Area Director has made a prior agreement with a lawyer to represent any qualified applicants in remote areas of the province.

Please ensure that written authorization for services prior to the date of assignment of the referral is included with your billing form.

6. Interim Accounts

Generally speaking, the Society is not able to accept criminal law accounts until all services on a case have been completed. Interim accounts will be accepted only in the following circumstances:

- a) following a preliminary hearing where the trial of a case will not commence for at least 3 months;
- b) where a case has not yet been completed but unbilled fees and disbursements have accumulated to an amount of \$1,000.00 or unbilled disbursements alone total \$250.00 or more;
- c) one year after the date of the "Date of Assignment" or after the last interim account was submitted;
- d) the Tariff Accounts Department may allow interim billing in other exceptional circumstances.

7. Submissions of Referral Forms

You must submit your final bill for payment within 6 months of the last service date.

8. Referral Signature

A signature is required on the referral form and is your representation that the services were performed by yourself or your agent on the dates indicated. Be sure that your correct lawyer number is by your name near the top of the form. Errors in this number could result in payment to the wrong lawyer.

9. Billing for Travel

Out-of-town counsel will be paid on a "no travel" basis (no travel fees or disbursements for meals and meterage) when local counsel are available. Out-of-town counsel will be paid travel fees and

disbursements where no local counsel are available.

10. Authorization for Criminal Charges

a) Billing Form

The billing form which you receive shows all the charges of which we are aware as of the assignment date. Multiple dispositions can be billed on one form. You may require an additional billing form if you have two dispositions of the same type on different dates (e.g. two trials or two guilty pleas). Request a further billing form from the referring office in this case.

b) Incorrect Charges

If the charges have been described incorrectly on the billing form, simply strike out the charges noted and record the correct charge and charge code.

c) Additional charges - same information

No authorization is required to add charges that are on the same information.

d) Additional charges - different information - within six months

If new charges arise within six months of the assignment date and you have not yet billed, advise the referring office if the charges are not on the same information. Addition to the file of such new charges which are on different informations must be authorized and the referring office's file updated, before you render the service.

e) Additional charges - different information - after six months

If new charges arise more than six months after the date of the assignment date, the client must reapply.

11. Change of Lawyer/Change of Address

The referring office must be contacted where the lawyer billing is not the one named at the top of the form. The computer will pay the lawyer named at the top, if the referring office is not notified of the change.

Advise the accounts payable department (660 - 4600) and the referring office of your change of address.

Please note that payment is made to individual lawyers, not to law firms and to the last address that L.S.S. has on file.

12. User Fee

Clients continue to be assessed a non-refundable user fee at the time of application. The amount is shown on the referral forms as "client must pay \$ to counsel as contribution to tariff." The amount **collected** by counsel must be deducted from your account.

On payment of user fee, you must give the client a receipt, indicating that you have rendered services for which tariff fees are payable. **The user fee may then be deposited in your general account. The user fee does not have to be deposited in or processed through your trust account.**

13. Collapse Fees

In some cases the L.S.S. may compensate counsel for lost fees because of the unanticipated failure of a matter to proceed. Eligible cases must have been set on the court list for a minimum of five days and the reasons for the collapse must have been outside of the control of counsel applying for compensation. Only a portion of lost fees is compensable. Immediately upon receiving notice that the matter is not to proceed, counsel is required to contact our referring offices and to take other steps to mitigate their loss. Applications for compensation may be made by letter to the Tariff Manager at Box 6, 300 - 1140 West Pender, Vancouver, B.C. V6E 4G1.

14. Billable Items

This tariff booklet specifies all billable tariff items and the amounts that are payable. Where the tariff is silent and in matters of interpretation the decision of the Legal Services Society is final.

15. Agents

If you require an agent for work outside B.C., contact the reciprocals coordinator at head office, 660-4600.

If you require an agent for work within B.C., contact the local referring office who will look after the appointment of an agent (of your choice if you wish). A billing form will be forwarded directly to the agent. If you choose your own agent make sure they know that it is a legal aid case, that they must bill on the legal aid tariff, and on the legal aid referral form. Otherwise, we will be unable to accept their account.

16. Information and Assistance

For information and assistance concerning fees, disbursements and billing procedures, contact the Tariff Accounts Department. Assistance is available between the hours of 10:00 a.m. and 4:00 p.m. at 660-4600. Staff of the Society will make every effort to process your accounts in a timely manner. They will only be able to answer inquiries about the payment of a specific account if it has been unduly delayed. For any other matters, refer to the listing on page . All addresses and phone numbers are on page .

All fee amounts followed by code numbers are billed as "other fees" in boxes labelled "B" on the billing form, showing the code number from this tariff book. Items without code numbers are billed in the appropriate boxes labelled "A" on the form.

		Most Offences [CODE]	Major Offences* [CODE]
TERMINATIONS and RESUMPTIONS			
EARLY TERMINATION	1. a) <u>Early Termination</u>	\$ 50 [*]	\$ 50 [*]
	b) <u>Early Termination</u> where no <u>information</u> is sworn or no charges are laid as a result of representations made by counsel to crown, police, or probation	\$150 [6049]	\$150 [6049]
TERMINATION WITHOUT HEARING	2. On the <u>trial date</u> client fails to appear or changes counsel, or crown calls no evidence, or at any time <u>stays</u> are entered on all outstanding charges on one <u>information</u> billable per <u>information</u> :		
	a) one <u>set of facts</u>	\$150 [*]	\$250 [*]
	b) two or more <u>sets of facts</u>	\$225 [*]	\$375 [*]
GUILTY PLEA(S) AFTER ITEM 2	3. <u>Guilty plea(s)</u> after having billed under Item 2 for a failure to appear at hearing	\$ 50 [6023]	\$ 75 [6882]
FIRST HALF-DAY OF HEARING AFTER ITEM 2	4. First half day of <u>trial</u> or <u>preliminary</u> hearing after having billed under Item 2 for a failure to appear at hearing:		
	a) one <u>set of facts</u>	\$150 [695]	\$250 [547]
	b) two or more <u>sets of facts</u>	\$225 [6122]	\$375 [6668]

Any term in **bold and underlined** appears in alphabetical order in the **NOTES** following Item 38. See **NOTES** for explanations, billing instructions, and limitations

		Most Offences [CODE]	Major Offences [CODE]
GUILTY PLEAS and SENTENCING			
GUILTY PLEA(S)	5. Guilty plea(s) for all informations on the same half-day before the same judge		
	a) one sets of facts	\$150 [*]	\$250 [*]
	b) two or more sets of facts	\$225 [*]	\$375 [*]
	OR		OR
SENTENCING ONLY	Sentencing only , where counsel is appointed after plea entered, first half day		
	c) one set of facts	\$150 [1602]	\$250 [1693]
	d) two or more sets of facts	\$225 [6437]	\$375 [6965]
<hr/>			
SENTENCING	6. Sentencing		
	a) subsequent half-days after having billed under Items 3, 5, 8, 9, or 10(b) regardless of the number of sets of facts or informations	\$ 75 [6460]	\$125 [6726]
	OR		
	b) for each subsequent half days of sentencing which takes at least one hour and which includes oral evidence	\$125 [6379]	\$200 [6684]
DANGEROUS OFFENDER PROCEEDINGS	c) Dangerous Offender Proceedings:		
	i) first half-day	\$450 [7716]	\$750 [7732]
	ii) subsequent half-days	\$200 [7724]	\$250 [7740]
APPLICATION FOR JUDICIAL REVIEW	d) Application for Judicial Review under Criminal Code section 745		
	(i) Hearing first half-day	\$500 [7153]	
	(ii) Subsequent half-days	\$150 [7146]	

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Most
Offences
[CODE]

Major
Offences
[CODE]

TRIALS AND PRELIMINARY HEARINGS

CONSENT COMMITTAL

7. Consent committal entered, where no witness is heard:
- a) one set of facts \$150 [*] \$250 [*]
 - b) two or more sets of facts \$225 [*] \$375 [*]
- Consent committal on a separate half-day after having billed for commencement of preliminary hearing
- c) one fee \$ 50 [6056] \$ 75 [6551]

FIRST HALF DAY OF HEARING

8. Trial or preliminary hearing (except see Item 4 if Item 2 has been billed) first half-day:
- a) one set of facts \$300 [*] \$500 [*]
 - b) two or more sets of facts \$450 [*] \$750 [*]

SUBSEQUENT HALF-DAYS OF HEARING

9. Trial or preliminary hearing, subsequent half-days regardless of the number of sets of facts \$200 [*] \$250 [*]

NOTE: Sentencing on a separate half-day after conviction is billed under Item 6.

TERMINATION MID HEARING

10. Termination during preliminary hearing or trial on a separate half-day:
- a) All outstanding charges on one information are stayed, or your client fails to appear, or changes counsel on a half-day not billed elsewhere, regardless of the number of sets of facts \$ 50 [*] \$ 75 [*]
 - b) Guilty plea(s) are entered \$ 50 [*] \$ 75 [*]

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		Most Offences [CODE]	Major Offences [CODE]
FIXING DATE FOR TRIAL OR APPEAL	11. <u>Fix date</u> appearances before a county court or supreme court judge (maximum one fee per day regardless of the number of clients, and one fee per indictment)	\$100 [471]	\$100 [497]
PRE-TRIAL CONFERENCE OR V.P.C. DISCLOSURE COURT	12. <u>Pre-trial conference:</u> a) one <u>set of facts</u> b) two or more <u>sets of facts</u> c) Vancouver Provincial Court <u>Disclosure Court</u>	\$100 [1313] \$150 [6114]	\$150 [1321] \$225 [6585]
			\$100 [6478]
FITNESS HEARING	13. <u>Fitness hearing</u> where witnesses are heard: a) First <u>half-day</u> b) subsequent <u>half-days</u> <u>Fitness hearing</u> where no witness is heard: c) one fee	\$300 [521] \$100 [273]	\$500 [6825] \$150 [6569]
			\$100 [6148] \$150 [6817]

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Most
Offences
[CODE]

Major
Offences
[CODE]

JUDICIAL INTERIM RELEASE

SHOW CAUSE

14. **Show cause** hearing or bail
estreatment:
- | | | |
|--------------------------------|--------------|---------------------|
| a) first half-day | \$100 [620] | \$100 [620] |
| b) subsequent half-days | \$ 75 [1735] | \$ 75 [1735] |
-

BAIL

15. Bail review in Provincial Court
(requires **prior approval** from
referring office)
- | | | |
|--------------------------------|--------------|---------------------|
| a) first half-day | \$100 [166] | \$100 [166] |
| b) subsequent half-days | \$ 75 [6320] | \$ 75 [6320] |
-

16. Bail review under C.C.C. Section 525:
- | | | |
|--------------------------------|--------------|---------------------|
| a) first half-day | \$100 [6080] | \$100 [6080] |
| b) subsequent half-days | \$ 75 [6353] | \$ 75 [6353] |
- Other Bail Review in Superior Court
(requires **prior approval** from the
referring office):
- | | | |
|--------------------------------|--------------|---------------------|
| c) first half-day | \$150 [935] | \$250 [6627] |
| d) subsequent half-days | \$ 75 [1388] | \$100 [6916] |
-

17. Bail application in Supreme Court:
- | | | |
|--------------------------------|--|---------------------|
| a) first half-day | | \$500 [653] |
| b) subsequent half-days | | \$150 [6916] |
-

18. Bail review in Court of Appeal
(requires **prior approval** from the
referring office):
- | | | |
|--------------------------------|--------------|---------------------|
| a) first half-day | \$300 [505] | \$500 [6544] |
| b) subsequent half-days | \$100 [6213] | \$150 [6940] |
-

19. Bail application in Court of Appeal or
in County Court appeal:
- | | | |
|--------------------------------|--------------|---------------------|
| a) first half-day | \$300 [893] | \$500 [6601] |
| b) subsequent half-days | \$100 [6072] | \$150 [6536] |
-

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Most
Offences
[CODE]

Major
Offences
[CODE]

YOUTH COURT

YOUTH COURT
TRANSFER
APPLICATION

20. Youth court **transfer application:**
a) first **half-day** \$300 [950] \$500 [6809]
b) subsequent **half-days** \$100 [190] \$150 [6874]

APPLICATION FOR
DISPOSITION REVIEW

21. **Application for disposition review**
where court appearance is necessary
(one fee) \$100 [6346] \$150 [6635]

DISPOSITION REVIEW

22. **Disposition review:**
a) first **half-day** \$150 [2113] \$250 [6759]
b) subsequent **half-day** \$ 50 [6361] \$ 75 [6791]

NOTE: For all other Youth Court proceedings, see appropriate item of this tariff.

MISCELLANEOUS ITEMS

VISITS TO CLIENTS IN
CUSTODY

23. All **visits to clients in custody** on a
single date regardless of the number
of clients visited or number of visits
made (one fee per location per day):
a) in Vancouver Pre-Trial Centre \$ 75 [6015] \$ 75 [6577]
b) in any other institution other
than a **local lock-up** \$ 75 [6411] \$ 75 [6700]
c) in a **local lock-up** where
counsel has to travel at least 16
km each way \$ 75 [6106] \$ 75 [6510]

TRAVEL FEES

24. **Travel fees:**
a) **half-day** of travel to or from a
hearing or to interview a client
in custody where the trip
exceeds 160 km round trip \$100 [331] \$100 [331]
b) for each **half-day** counsel
remain at such place for
purpose of hearing \$100 [760] \$100 [760]
c) for date of travel less than 160
km to an hearing or to
interview a client in custody but
requiring an overnight stay \$100 [6031] \$100 [6031]

NOTE: See billing limits in NOTES under **Travel Fees**

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		Most Offences [CODE]	Major Offences [CODE]
WRITTEN ARGUMENT	25. Written argument requested by judge (one fee): copy of argument may be requested	\$150 [877]	\$150 [877]
CHANGE OF VENUE	26. Change of venue (one fee)	\$150 [372]	\$150 [372]
GUILTY PLEA WITHDRAWN	27. a) Guilty pleas changed or withdrawn on a separate half-day from the trial or entering of guilty plea(s) , (one fee)	\$ 50 [6338]	\$ 75 [6866]
	b) New counsel is appointed and guilty plea is changed or withdrawn on a separate half-day from the trial or entering of guilty plea(s) (one fee)	\$150 [562]	\$250 [6908]
WAIVING IN	28. Waiving in charges from other jurisdictions. Regardless of the number of informations only one fee is payable per jurisdiction (subject to a limit of 10 jurisdictions):		
	a) each jurisdiction in B.C.	\$ 50 [117]	\$100 [6767]
	b) each other jurisdiction	\$100 [6312]	\$100 [6775]

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APPLICATIONS TO
PROCURE
ATTENDANCE
RELEASE EXHIBITS

VARY SENTENCE, ETC.

VARIANCE BY NEW
COUNSEL

LATE SITTINGS

ADJOURNMENTS

		Most Offences [CODE]	Major Offences [CODE]
29.	Application:		
	a) To procure the attendance of a prisoner as a witness in County or Supreme Court or to obtain the release of exhibits for examination (or in provincial court where court appearance by counsel is required) on a separate half-day from any other court service	\$100 [463]	\$100 [463]
	b) To vary terms of sentence, probation order or peace bond	\$ 50 [1636]	\$ 75 [6643]
	NOTE: See Notes on Guilty Pleas for same half-day billing		
	c) Where new counsel is appointed only to vary terms of sentence, probation order, peace bond:		
	i) one set of facts	\$150 [6171]	\$250 [6676]
	ii) two or more sets of facts	\$225 [6288]	\$375 [6593]
30.	Late sittings and waiting for a jury after 5:30 p.m.:		
	a) up to four hours	\$100 [752]	\$150 [1651]
	b) beyond four hours, an additional	\$100 [265]	\$150 [802]
31.	Where		
	i) counsel is required to attend at court for at least one hour , and		
	ii) all matters are adjourned to another half day or generally, and		
	iii) no other fee is claimed for that half day for any legal aid client; counsel may bill one adjournment fee for all clients represented	\$ 50 [6486]	\$50 [6486]

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		Most Offences [CODE]	Major Offences [CODE]
EXTRAORDINARY REMEDIES	32. Extraordinary remedies (Requires prior approval from Appeals Committee, H.O.)		
	a) first half-day	\$300 [232]	\$500 [6692]
	b) subsequent half-day	\$100 [125]	\$150 [6734]

All Offences
[CODE]

CORONER'S HEARINGS

CORONER'S HEARING	33. Coroner's hearing (requires prior approval)		
	a) first half-day		\$500 [737]
	b) subsequent half-day		\$150 [836]

APPEALS

APPEALS TO COUNTY OR SUPREME COURT	34. Appeal to County Court or Supreme Court		
	a) Against CONVICTION OR CONVICTION and SENTENCE:		
	i) first half-day		\$600 [*]
	ii) subsequent half-days		\$200 [*]
	b) Against SENTENCE only:		
	i) first half-day		\$400 [*]
	ii) subsequent half-days		\$100 [*]
	c) Application to extend time		\$100 [6445]
d) Application to stay sentence pending appeal		\$100 [6395]	

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All Offences
[CODE]

APPEALS TO COURT
OF APPEAL

35.	Appeal to Court of Appeal:		
	a) Application to extend time	\$ 200	[1214]
	b) Against CONVICTION only:		
	i) first <u>half-day</u>	\$1200	[*]
	ii) subsequent <u>half-days</u>	\$ 400	[*]
	c) Against SENTENCE only:		
	i) first <u>half-day</u>	\$ 600	[*]
	ii) subsequent <u>half-days</u>	\$ 200	[*]
	d) Against CONVICTION and SENTENCE		
	i) first <u>half-day</u>	\$1500	[*]
	ii) subsequent <u>half-days</u>	\$ 500	[*]
	e) Application to stay sentence pending appeal	\$ 100	[6395]
	f) Against transfer from Youth Court:	\$1200	[7815]
	i) first <u>half-day</u>	\$ 400	[7823]
	ii) subsequent <u>half-days</u>		

APPEAL TO SUPREME
COURT OF CANADA

36.	Appeal to Supreme Court of Canada:		
	a) application for leave to extend time	\$ 400	[1826]
	b) oral or written application for leave to appeal	\$1000	[356]
	c) oral application for leave to appeal when requested following written application	\$ 400	[7857]
	d) first <u>half-day</u> of hearing appeal	\$1500	[*]
	e) subsequent <u>half-days</u> of hearing appeal	\$ 700	[*]

INCOMPLETE APPEAL

37.	Where there is a change of counsel on an appeal or <u>extraordinary remedy</u> , or the appeal is abandoned, bill \$50 per hour to a maximum of 50% of the fee for the first <u>half-day</u> of hearing		[1933]
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EXTRADITION HEARING
FEES

38.	Hearing first half-day		
	a) one set of facts	\$300 [1842]	\$500 [1883]
	b) two or more sets of facts	\$450 [1867]	\$750 [1909]
	c) subsequent half-days:		
	i) one <u>set of facts</u>	\$150 [1859]	\$200 [1891]
	ii) two or more <u>sets of facts</u>	\$200 [1875]	\$250 [1917]

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See NOTES for explanations, billing instructions, and limitations

NOTES

GENERAL RULE: Where tariff rules indicated that two items cannot be billed together, bill the higher fee item.

Abatement

Treat the same as **stay** of proceedings.

Adjournment

Except as set out in item 34 applications for adjournment by the crown or defence, opposed or consented to, successful or unsuccessful, are not **separately billable** items. The block fees for terminated charges, **guilty pleas** and **half-days of preliminary** and **trial** include all **adjournments**.

Adjournments include applications to traverse.

Application for Disposition Review

Includes all preparation and appearance where counsel appears for an **application for a disposition review** under the *Young Offenders Act*. No fee is payable if the application is on the same **half day** as the **disposition review**.

Application for Release

Under the *Young Offenders Act*: bill as a bail matter where there is no regular duty counsel

Bench Warrant

Argument about issuing or vacating a bench warrant is **not billable**.

Co-Accused

Two or more individuals jointly charged on a single information.

In Youth Court, **co-accused(s)** include all individuals charged with offences arising out of the same incident.

Individuals who were jointly charged remain **co-accused** through all sentencing and disposition review hearings. Full fees are payable for the first client, and half fees are payable when acting for each additional co-accused, except in conspiracies and where the tariff precludes additional payment.

In conspiracy cases representation for co-accused must be confirmed with LSS. The rates payable are \$65 for each additional co-accused for each **half-day** of preliminary hearing or trial. All other fees are billable at usual **co-accused** rates.

Committal for Trial

After an accused has been committed for trial, the matter is treated like a 'new file' for purposes of billing early termination and guilty pleas. Do not bill services which follow a committal for trial (eg. superior court fix dates) on the same billing form as the preliminary hearing item.

Consent Committal

Includes payment for any stays and guilty pleas entered up to and including the half-day of the committal, and any guilty plea entered on the same half-day, where the charges stayed or pleaded are on the same information.

a) A consent committal where no witness is called is billed under Item 7(a) or (b);

b) A consent committal after some evidence has been heard:

- i) where a consent committal occurs on a billable half-day of preliminary hearing, the consent committal may not be billed if the half-day is billed; and
- ii) where a consent committal occurs after evidence has been heard but on a half-day which is otherwise not billable, it is billed under Item 7(c).

Conspiracy

Counsel acting for a single accused charged with conspiracy (either with or without other substantive charges) may bill under the tariff items for major offences- multiple sets of facts. Be sure that a "c" is indicated in front of the LSS offence code on the billing form. In conspiracy matters counsel may act for more than one co-accused only after confirming arrangements with the LSS. For rates, see Co-Accused.

Dangerous Offender Proceedings

Bill the major offence rates if one or more of the charges which is the subject of the proceedings is a major offence, for multiple sets of facts where appropriate.

Disclosure Court

Vancouver Provincial Court Disclosure Court appearances are billable under item 12(c) and not as a pre-trial conference under C.C.C. section 625.1. This item may be billed with all other tariff items.

Disposition Review

Includes all preparation and appearances to speak to disposition on a date after sentence has been imposed in Youth Court including applications to transfer to an adult facility.

To bill a half-day, witnesses must be called, evidence led, argument made (other than an adjournment application), or judgment given.

Regardless of the number of informations all pleas, sentencings, bail reviews, applications for disposition reviews and disposition reviews before the same judge on the same half-day must be combined and billed as one guilty plea or sentencing item. Bill for multiple sets of facts where appropriate.

Diversion

See Stay.

Early Termination

Bill where there is a failure to appear including a failure to appear on a guilty plea, or change of counsel after the client has been interviewed or counsel has appeared in court at least once.

Regardless of the number of informations, all failures to appear before the same judge on the same half-day must be combined and billed as one early termination item. If no charges are laid or no information is sworn, bill item 1(a) \$50 unless it is as a result of representations made by counsel to crown, police or probation, then bill item 1(b).

Early termination may not be billed for charges on any information on which any other fees are claimed except for travel, waivers, bail items and visits to clients in custody. Bill both custody visits and early termination only if there has been at least one interview or court appearance which occurred on a different date from any custody visit.

All waived charges must be treated as if they appear on a single information when billing early termination.

Early Termination bills for a failure to appear may not be submitted until at least one month after the failure to appear. If the matter resumes after billing early termination, it is treated like a "new file" for purposes of billing other tariff items. After an accused has been committed for trial, the matter is treated like a "new file" for purposes of billing early termination and guilty pleas.

Extraordinary Remedies

Bill under Item 32 for proceedings under the *Judicial Review Procedures Act* and certiorari, habeas corpus, mandamus or prohibition.

Fitness Hearing

Any proceedings in accordance with the C.C.C. section 615 to determine the fitness of an accused to stand trial. Where witnesses are called, bill under Item 13(a) and (b). Where no witnesses are called and no other court services are billed for the same **half-day**, bill under Item 13(c).

Fix Date in County or Supreme Court

Bill only when counsel has no other court appearance on any L.S.S. matter(s) in the same courthouse during the same **half-day** except a pre-trial conference on another information. Bill only one fix date fee per **information**. Bill only one fix date fee for the same **half-day** in the same courthouse regardless of the number of dates fixed or clients represented.

Where counsel is appointed after a date has already been fixed, and an appearance is required before a superior court judge to confirm the date fixed for trial, the confirmation may be treated as a fix date. Otherwise, no confirmation fee is payable.

Fix date fees should be claimed in conjunction with trial fees or on a final account.

Guilty Plea(s)

Includes payment for any **stays** entered up to and including the **half-day** of plea on charges in the same **information**. Regardless of the number of **informations**, all pleas, sentencing, bail reviews and disposition reviews, and variations of terms of sentences or peace bonds or probation orders before the same judge on the same **half-day** must be combined and billed as one guilty plea or sentencing item, for multiple **sets of facts** where appropriate.

Where a guilty plea is entered before the same judge on the same **half-day** as trials commence on charges in the same **information**, only the first **half-day** trial fee may be billed, for multiple **sets of facts** where appropriate.

Half-Day

Means a court sitting either before or after the lunch adjournment.

Notes to Criminal Tariff

Information

Means the Information upon which the Crown proceeds unless:

- a) there has been a court ordered severance; or
- b) the crown is proceeding separately under one Information; or
- c) the defence has elected separate modes of trial and the judge has permitted the separate elections to stand.

When such severances occur, each severed trial, preliminary hearing, or plea may be treated as occurring on a separate Information.

Services on separate informations may be billed separately, subject to the limitations under Guilty Plea(s) and Sentencing.

In superior courts "Information" means indictment. Information numbers must appear on billing form.

A charge of failure to appear on an "A" information is considered to be on a separate information from the substantive charge. Subsequent failure to appear charges are treated as if they appear on the same information as the first F.T.A. charge, unless trials occur on separate half-days.

An original information and a "C" information will be treated as the same information if the charges on the "C" information include all the charges on the original information as amended or as lesser included offenses.

Junior Counsel/Co-Counsel

Such appointments may be made in exceptional circumstances. See "Authorizations" list.

Jury Selection

Is treated as the beginning of the trial. If there is a change of counsel between jury selection and the calling of evidence on a jury trial, the new counsel may treat the half-day when evidence is first called as the first half-day of trial.

Local Lock-Up

Any place of incarceration managed by local police. Visits to clients in local lock-ups may not be billed on the same half-day as any court services for the same client in the same community.

Major Offences

Murder, attempted murder, manslaughter, sexual assault charges that proceed by indictment, criminal negligence causing death (s.203), robbery, importing narcotics, and all conspiracies. (Conspiracies may be billed as if multiple sets of facts are involved.)

If a single tariff item is billed for services on two or more charges, one of which is a major offence, bill the major offence rate, for multiple **sets of facts** where appropriate.

Counsel may bill at major offence rates for charges that begin as major offences but are disposed of as lesser included offences.

Material Witness

Bill under **trial** or **preliminary** hearing at most offence rates.

Preliminary Hearing

For charges on the same information, preliminary hearing fees include payment for: any **stays** entered up to and including the **half-day** of preliminary hearing;

To bill a **half-day**, witnesses must be called, evidence led, or argument made (not including adjournment applications).

Applications to quash an information before plea, for a judicial stay of proceedings, or to sever before trial, may be billed as the first **half-day** of trial or preliminary hearing.

Do not include attendances to set further dates.

For a single **information**, only one preliminary hearing fee (for one or multiple sets of facts) may be billed per **half-day**. See **Consent Committals** where no evidence or witnesses are heard.

Pre-Trial Conference

Discussion with judge requiring attendance of counsel pursuant to procedures under the C.C.C. section 625.1. A pre-trial conference may not be billed for the same **half-day** on which other court services are billed for charges on the same **information**.

See **Disclosure Court**.

Prior Approval

Where the tariff indicates that prior approval from LSS is required before an item can be billed, it is possible to receive retroactive approval from LSS in unusual situations where the urgency of the matter makes receiving prior approval impractical. To determine what LSS office to contact see **Authorizations** list in this booklet.

Sentencing

After the **half-day** on which a **guilty plea** is entered or a finding of **guilt** is made at **trial**, this item is billable for subsequent **half-days** upon which argument is made (other than an adjournment application), sentencing submissions are made, evidence is heard on sentence, or sentence is pronounced. All pleas, sentencing, and variations of terms of sentences or peace bonds, probation orders, bail reviews or disposition reviews before the same judge on the same **half-day** must be combined and billed as one **guilty plea** or sentencing item, for multiple **sets of facts** where appropriate if entitled to bill under item 5. Note that this is billed as an "Other Fee" Item on referral form.

Sentencing Only

Only to be billed where counsel is retained after the entry of a guilty plea or conviction. All pleas, sentencing, and variations of terms of sentences or peace bonds, probation orders, bail reviews, or disposition reviews before the same judge on the same **half-day** must be combined and billed as one **guilty plea** or **sentencing** item, for multiple **sets of facts** where appropriate. Note that this is billed as an "Other Fee" Item on referral form.

Set(s) of Facts

Separate charges against one client which are set for the same **half-day** in court shall be treated as a single set of facts except:

- a) offences which occurred on separate dates will be treated as two or more sets of facts except where one is a continuing offence (e.g. PSP charged with theft of the same property);
- b) charges which are not continuing offences and meet at least two (2) of the criteria set out below are treated as two or more sets of facts:
 - i) the events are separated by a time gap of at least one (1) hour;
 - ii) there are two completely different prosecution witnesses to the two charges;
 - iii) there are completely different defences or completely different defence witnesses.

The LSS is the final authority on what circumstances constitute separate sets of facts.

Severance

See **Information**.

Show Cause

Bill when counsel appears in court or before a Justice of the Peace and client is in custody, there is argument about release or Crown agrees to release after defence counsel has made representations to the Crown.

Only one show cause fee may be claimed for a single client before the same judge on the same half-day (regardless of the number of charges or informations), unless special circumstances result in the hearings being separated by more than one-half hour.

Where counsel speaks to bail for two or more co-accused before the same judge on the same half-day, the normal rule for co-accused fees applies (i.e. full fees for the first co-accused and half fee for each other co-accused). Where bail matters are heard on separate half-days or before different judges, full fees are payable for each co-accused.

A show cause may be billed on the same half-day as a trial, preliminary hearing, or stay claimed for the same client.

Counsel appointed to act as duty counsel may not bill on a criminal referral for bail services in that court on the same calendar day.

All pleas, sentencing, bail, and variations of terms of sentences or peace bonds or probation or bail orders before the same judge on the same half-day must be combined and billed as a single item, for multiple sets of facts where appropriate.

Stay

Includes payment for any stays and guilty pleas entered up to and including the half day that the stay is entered on charges on the same information.

Bill where the client has been interviewed or counsel has appeared in court at least once, and all outstanding charges, convictions and acquittals on one information are stayed by the Crown (date of stay must appear on billing form). If some charges on an information are stayed while others proceed to trial, preliminary hearing, consent committal, or pleas, bill under either the first half-day of trial, preliminary hearing or guilty plea items.

Included within stays of proceedings for purposes of this tariff are abatements, withdrawals, and, on trial date, Crown called no evidence.

Transfer Application

Includes all preparation, adjournments, remands, interviews, attendances and preparation for hearing of a transfer application under the Young Offenders Act. On transfer applications one fee is payable for all informations heard before the same judge on the same **half-day**.

Reviews of **Youth Court transfer applications** pursuant to S. 16(9) of the Young Offenders Act in Supreme Court may be billed under item 34 (a).

Travel Fees

Where other fees are billed for a day when a travel claim is made, the maximum travel fee is \$100 on that date.

Otherwise the maximum travel fee is \$200 on one day. Travel fees are paid per trip, not per client.

Travel disbursements may also be billed subject to the limitations in the Disbursement Tariff.

Travel fees are not payable when travelling only to fix a date.

Trial

For charges on the same **information**, trial fees include payment for: any **stays** entered up to and including the **half-day** of trial;

To bill a **half-day**, witnesses must be called, evidence led, argument made (not including adjournment applications), judgment given or counsel must be waiting for a jury verdict.

Applications to quash an information before plea, for a judicial stay of proceedings, or to sever before trial, may be billed as the first **half-day** of trial or preliminary hearing.

Applications for Peace Bonds under criminal code section 810 may be billed as a trial at most offence rates.

Do **not** include any **half-day** after a finding of guilt is made (see **Sentencing** - billed under Item 6) or attendance is to set further dates.

For a single **information**, only one trial fee (for one or multiple **sets of facts**) may be billed per **half-day**.

Trial Date

The date set by the court for commencement of **trial**, **preliminary hearing** or fitness hearing with witnesses.

Notes to Criminal Tariff

Visits to Clients in Custody

Bill only one fee per date, regardless of the number of clients visited or the number of visits made. Visits to clients in **local lock-up** may not be billed on the same **half-day** as any other court services are billed for the same client in the same community.

Waiving In

Billable by counsel who makes arrangements for the waiving out of charges if no other LSS appointed lawyer is billing for the same charges to be waived in.

Only one fee is payable for each jurisdiction from which charges are waived, regardless of the number of **informations, sets of facts**, or charges. The names of the jurisdictions should be indicated on the referral form.

All waived charges must be treated as if they appear on a single information when billing **early termination**.

Withdrawal of Charges

Treated the same as **stay** of proceedings.

Disbursements

1. Notes

- a) In general, counsel may incur necessary and usual disbursements up to a total of \$400 (beyond those under Item 7, below) without prior authorization of the Society. Totals in excess will require the prior authorization of the Tariff Accounts Department.
- b) Counsel will be responsible for paying all disbursements associated with each case — as well as insuring that all have been entered on the billing form when it is rendered. **The Society cannot guarantee reimbursement for items omitted from the billing.** Copies of receipts for items exceeding \$100 and copies of special authorization letters must accompany the account.

2. Travel

	[Code]
At 26¢ per km. for automobile travel only when the destination is outside the city or municipality where counsel practises. (Provide date, destination, and distance)	[968]
Bus, Train, Ferry and Taxi - (Provide date, destination)	[562]
Air Fare - Prevailing economy rates apply. (Provide date, destination)	[455]

3. Accommodation

Actual cost up to \$65.00 per night	[661]
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4. Meals

Up to \$6.50 for breakfast,	[463]
\$8.00 for lunch,	
\$14.00 for dinner.	
May be claimed only if case is out of town (80 kilometres one way) or if late-sitting is required.	

5. Transcripts & Court Reporters

Counsel will not be billed for Transcripts and the attendance of Reporters if the following procedures are followed:

In advance of each service required counsel should obtain a Transcript Authority from:

a) The nearest L.S.S. Branch office for:

Criminal Matters:

- the transcript of show cause hearings or bail reviews;
- transcripts necessary for appeals to the County Court on summary convictions;
- second copy of the transcript of a preliminary hearing or trial.

b) The Transcript Co-Ordinator at Head Office (660-4600) for anything other than the above including:

Criminal Matters:

- the original and first copy of the preliminary hearing or trial;
 - daily transcripts of trial or preliminary; or
 - expedited transcripts of any proceedings.
- c) For transcript requests in relation to any other Appeals, call the Appeals Co-Ordinator (660-4600).
NOTE: Failure to obtain prior consent from L.S.S. will result in L.S.S. refusing to honour any disbursement billings for transcripts.

6. Service of Documents

- a) In B.C. private process servers may be used. If the fee for service of an individual exceeds \$75.00, include invoice with billing. [240]
- b) Outside B.C., local government service should be used if possible. Otherwise, use private process serving. [174]

7. Experts' Reports

Authority for Reports - One medical report or one medical specialist's report may be obtained without prior authority (the author of the report may testify without prior authorization). Subsequent reports and all reports of other experts require prior authority from the Tariff Accounts Department.

a) Medical Examinations, Reports and Opinions

- i) **Medical Specialists** - examination and preparation of report, \$50 per hour up to a maximum of \$250, plus \$50 if subject is examined in an institution. [638]
- ii) **General Practitioner** - examination and report, \$40 per hour to a maximum of \$200, plus \$50 if subject is examined in an institution. [125]

b) Medical Testimony at Trial - Authority of the Tariff Accounts Department required except as specified above.

- i) **Medical Specialists** - \$50 per hour to a maximum of \$250 per day. [232]
- ii) **General Practitioner** - \$40 per hour to a maximum of \$200 per day. [372]

c) Other Experts' Reports - Authority for reports, fees and court appearances should be obtained from the Tariff Accounts Department. [257]

d) Proceedings Out of Town - Where an expert must attend proceedings out of town, authority for reports, fees and travel disbursements should be obtained from the Tariff Accounts Department. [588]

8. Skip Tracing

Accounts should be paid by counsel and claimed as a disbursement. If the cost will exceed \$150, obtain prior authorization from the Tariff Accounts Department. [356]

9. Interpreting

**DISBURSEMENTS FOR INTERPRETING
Languages and Hearing Impaired**

	CRIMINAL PROCEEDINGS			CIVIL PROCEEDINGS	
	For Accused in court	For Accused for interviews	For Witnesses (court and interviews)	For Respondent or Plaintiff	For Witnesses (court and interviews)
PROVINCIAL COURTS	FREE*	●	●	FREE**	●
COUNTY COURTS	FREE*	●	●	●	●
SUPREME AND APPEAL COURTS	FREE*	●	●	●	●

*On notice to Crown Counsel or Court Administrator

**On notice to Court Administrator

● Outside services required. Contact the following groups for assistance.

Language Interpretation

- i) **Greater Vancouver Area:** Apply for free or nominal charge service to MOSAIC, 254-9626.
- ii) **Elsewhere:** Contact the Certified Legal Interpreters of B.C., 689-3611, or the B.C. Professional Legal Interpreters, 879-0414, and ask for legal aid rate, or contact other local agency and pay fee. If the fee is to exceed \$150, obtain prior authorization from the Tariff Accounts Department. [877]

Hearing Impaired

Greater Vancouver Area: Apply to:
Western Institute for the Deaf,
2125 West 7th Ave., Vancouver, B.C.
V6K 1X9
737-7391

10. Photocopying

25¢ per page at the office [471]
30¢ per page at the courthouse [497]

11. Special Delivery/Registered Mail

Claim at cost for Special Delivery or Registered Mail. [869]
There is no reimbursement for normal post office mail charges.

12. Telephone Calls

Long distance calls only, at cost. [836]
Provide log where total being billed exceeds \$100.00.

13. Fax

The Society does not pay fax charges. We will pay associated long distance calls. [836]

14. Courier Services

For emergencies only - claim at cost. [893]

15. Witness Fees or Expenses

Apply by letter to Tariff Accounts Department. No applications for lost wages will be considered. [695]

16. Filing Fees

Fees required to be paid to court or tribunal for filing documents should be claimed as a disbursement. **This does not include fee of a filing agency.** [398]

17. Substitutional Service

Tariff Accounts Department will approve minimum expenses necessary to comply with court order. (Attach copies of invoices.) [133]

18. Real Property Title Search

Claim as a disbursement at cost. [2204]

19. Other

An expense not described above and exceeding \$50.00 requires prior authorization of the Tariff Accounts Department. Please describe disbursement. [737]

20. Western Legal Publication

[489]

21. Parking

Claim only when lawyer travels to court out of the city where he/she practices. [2014]

22. Car Rental

Prior approval is required from the Tariff Accounts Department. [2022]

AUTHORIZATIONS/INFORMATION

(updated September 13, 1989)

Subject	Contact
Additional Charges	Referring Office*
Appeals	
— to County Court	Nearest Branch Office
— to All Other Courts	Appeals Comm. (H.O.)**
Bail Matters	Referring Office
Change of Counsel	Referring Office
Conversion to Private Retainer	Nearest Branch Office or C.L.O.
Costs	
— authorization to waive	Referring Office
— election to retain	Referring Office
(in lieu of tarriff)	<i>(N.B. Referral form must be mailed in to Tariff Accounts Dept.)</i>
Disbursements in Excess of Tariff	Tariff Accounts Dept. (H.O.)
Eligibility Review	Referring Office
Extraordinary Remedies (prerog. writs)	Appeals Committee (H.O.)
Junior Counsel/Co-Counsel	Tariff Manager (H.O.)
Retroactive Referrals (emergency)	Referring Office
Transcripts	
— in relation to appeals	Appeals Coordinator (H.O.)
— all other transcripts	Nearest Branch Office or
— see page 3 of Introduction of this book	Transcript Coordinator (H.O.)
Other Matters (except accounts)	Referring Office
Accounts, fees and billing procedures	Tariff Accounts Dept. (H.O.)

*Referring Office - Office shown on Referral Form

**H.O. - Head Office

DIRECTORY OF THE LEGAL SERVICES SOCIETY
September 15, 1989
HEAD OFFICE: 660-4600

Suite 300, Box 6
 1140 West Pender Street
 Vancouver, B.C.
 V6E 4G1

BRANCH OFFICES

Burnaby 437-4432
 120 - 5021 Kingsway
 V5H 4A5

Campbell River 287-9521
 2 - 912 Island Highway
 V9W 4A7

Chilliwack 792-5911
 5 - 9360 Mill Street
 V2P 4N2

Dawson Creek 782-5674
 Unit 9 - 1405 - 102 Avenue
 V1G 2E1

Fort St. John 785-5674
 9911 - 104th Avenue
 V1J 6B9

Kamloops 374-7777
 200 - 142 Victoria Street
 V2C 1Z7

Kelowna 763-8804
 1262 St. Paul Street
 V1Y 2C9

Nanaimo 753-0271
 2 - 149 Wallace Street
 V9R 5B2

Nelson 352-3147
 550 Stanley Street
 V1L 5B2

Prince George 562-4445
 302 - 1488 Fourth Avenue
 V2L 4Y2

Prince Rupert 627-1364
 737 West 2nd Avenue
 V8J 1H4

Surrey 584-8535
 102 - 15225 - 104th Avenue
 V3R 6Y8

Vancouver 687-1831
 2 - 195 Alexander Street
 V6A 1N3

Williams Lake 392-2941
 316 - 540 Borland Street
 V2G 1R8

**COMMUNITY LAW OFFICES/
 AREA DIRECTORS**
 (Funded agent of
 L.S.S.)

**Abbotsford
 Community
 Services Society** 859-7681
 2406 Montrose Avenue (530-3514
 Abbotsford, B.C. Toll Free)
 V2S 3S9

**Fort Nelson Legal
 Information Services
 Society** 774-6707
 Bag 399
 Fort Nelson, B.C.
 V0C 1R0

**Kootenay Community Law
 Centre** 489-3375
 202 - 1113 Baker Street
 Cranbrook, B.C.
 V5C 1A7

**Maple Ridge Legal
 Services** 467-6911
 22701 - 119 Avenue
 Maple Ridge, B.C.
 V2X 8S5

**Penticton Legal
 Services** 485-9871
 103 - 304 Martin Street
 Penticton, B.C.
 V2A 5K4

**Powell River Legal
 Services** 485-9871
 7053 Glacier Street
 Powell River, B.C.
 V8A 5J7

**Quesnel Human Rights
 & Civil Liberties
 Association** 992-8391
 283 Barlow Avenue
 Quesnel, B.C.
 V2J 2B9

**The Law Centre Association
 of Victoria** 388-4516
 3 - 1221 Broad Street
 Victoria, B.C.
 V8W 2A4

**NATIVE COMMUNITY
 LAW OFFICES/
 AREA DIRECTORS**

**Burns Lake Yinkadinee
 Keyakh Law
 Centre Society** 692-7534
 412 Government Street
 Burns Lake, B.C.
 V0J 1E0

**Haida Counselling & Legal
 Assistance
 Society** 559-8811
 P.O. Box 37
 Skidegate Village
 Queen Charlotte City, B.C.
 V0T 1S0

and

P.O. Box 130 626-3925
 Block N, Lot 7
 Masset Reserve #1
 Masset, B.C.
 V0M 1M0

**Lax G'hels Community
 Law Centre** 635-2133
 3313 Kalum Street
 Terrace, B.C.
 V8G 2N7

**Merritt Native Community
 Law Offices** 378-6112
 1955 Quilchena Avenue
 Bag 4400
 Merritt, B.C.
 V0K 2B0

**Smithers Indian Friendship
 Centre** 847-2600
 1235 Main Street
 Box 2118
 Smithers, B.C.
 V0J 2N0

**Upper Skeena Counselling
 & Legal Assistance
 Society** 842-5218
 P.O. Box 130
 Hazelton, B.C.
 V0J 1Y0

AREA DIRECTORS

Chetwynd 788-3113
 Ronald A. Wills
 Barrister & Solicitor
 202 - 4713 - 51st Street
 P.O. Box 808
 Chetwynd, B.C.
 VOC 1J0

Delta 589-8841
 Rudi Mishra
 212 - 9321 - 120th Street
 Delta, B.C.
 V4C 4H2

Duncan 746-6000
 Yvonne Pink
 209 - 55 Canada Avenue
 Duncan, B.C.
 V9L 1T6

Golden 344-5258
 Glen Ewan
 Barrister & Solicitor
 515 Ninth Avenue, North
 P.O. Box 429
 Golden, B.C.
 V0A 1H0

Invermere 342-4447
 Barnim Kluge
 Barrister & Solicitor
 2 - 1206 - 7th Avenue
 P.O. Box 2647
 Invermere, B.C.
 V0A 1K0

Kaslo 353-2292
 Eric Watson
 Barrister & Solicitor
 Langham Cultural Centre
 A - Ave., & 5th Street
 P.O. Box 1049
 Kaslo, B.C.
 V0G 1M0

Ladysmith 245-7141
 David O'Connor
 Barrister & Solicitor
 22 High Street
 Ladysmith, B.C.
 V0R 2E0

Langley 530-5811
 Beverly Hall
 Langley Paralegal Project
 201 - 20189 - 56th Avenue
 Langley, B.C.
 V3A 3Y6

Lillooet 256-7519
 R. Kendel Kaser
 Barrister & Solicitor
 416 Main Street
 P.O. Box 1449
 Lillooet, B.C.
 V0K 1V0

Nakusp 265-3641
 Kenneth G. Watson
 Barrister & Solicitor
 87 Second Avenue South
 P.O. Box 668
 Nakusp, B.C.
 V0G 1R0

North Vancouver 986-4151
 Trevors R. Bjurman
 Barrister & Solicitor
 22 - 1501 Lonsdale Avenue
 North Vancouver, B.C.
 V7M 2J2

Parksville 248-5751
 Steven Barnwell
 P.O. Box 1840
 4 - 196 Morrison Avenue
 Parksville, B.C.
 V0R 2S0

Revelstoke 837-5196
 Robert A. Lundberg
 Barrister & Solicitor
 119 Campbell Street
 P.O. Box 2490
 Revelstoke, B.C.
 V0E 2S0

Richmond 273-9311
 Bob Parsonage
 Barrister & Solicitor
 #204 - 8055 Anderson Road
 Richmond, B.C.
 V6Y 1A1

Salmon Arm 873-8021
 Jonathan Payne
 Barrister & Solicitor
 90 Lakeshore Dr. N.W.
 Salmon Arm, B.C.
 V0E 2T0

Sechelt 885-2626
 Lorne Paton
 Barrister & Solicitor
 Box 1310
 Sechelt, B.C.
 V0N 3A0

Squamish 892-5254
 Dan Moon
 Barrister & Solicitor
 Box 1850
 Squamish, B.C.
 V0N 3G0

Ucluelet 726-4307
 James Roth
 P.O. Box 909
 243 Main Street
 Ucluelet, B.C.
 V0R 3A0

Vernon 545-3361
 William Wagner
 Barrister & Solicitor
 4th floor, 3201 - 30th Avenue
 Vernon, B.C.
 V1T 2C9

Whitehorse (403) 667-7885
 John Anton
 Barrister & Solicitor
 #200 - Financial Plaza
 204 Lambert Street
 Whitehorse, Yukon
 Y1A 1Z4

Instructions For Form Completion

Help us speed up the payment of your account. Avoid these common omissions.

1. Give us the information number for each charge.
2. Indicate date of offence.
3. Complete the "SENTENCE" section.
4. If you are billing for an incomplete matter, make sure you tick the actual result in the appropriate "RESULTS" section ("Prior to Hearing", "Preliminary Hearing", or "Guilty Plea or Trial"). We must know the reason it is incomplete.
5. If you are billing for a failure to appear at trial, be sure to check the "On Trial Date" box in the "INCOMPLETE MATTER" section.

Criminal Law Referral

1. Name of Client

2. Date of Referral

3. Referring Office

4. Case No.

5. Date of Assignment

6. Number of Co-accused

7. Number of One

8. Referring Office

9. Date of Assignment

10. Number of Co-accused

11. Number of One

12. Referring Office

13. Date of Assignment

14. Number of Co-accused

15. Number of One

16. Referring Office

17. Date of Assignment

18. Number of Co-accused

19. Number of One

20. Referring Office

21. Date of Assignment

22. Number of Co-accused

23. Number of One

24. Referring Office

25. Date of Assignment

26. Number of Co-accused

27. Number of One

28. Referring Office

29. Date of Assignment

30. Number of Co-accused

31. Number of One

32. Referring Office

33. Date of Assignment

34. Number of Co-accused

35. Number of One

36. Referring Office

37. Date of Assignment

38. Number of Co-accused

39. Number of One

40. Referring Office

41. Date of Assignment

42. Number of Co-accused

43. Number of One

44. Referring Office

45. Date of Assignment

46. Number of Co-accused

47. Number of One

48. Referring Office

49. Date of Assignment

50. Number of Co-accused

51. Number of One

52. Referring Office

53. Date of Assignment

54. Number of Co-accused

55. Number of One

56. Referring Office

57. Date of Assignment

58. Number of Co-accused

59. Number of One

60. Referring Office

61. Date of Assignment

62. Number of Co-accused

63. Number of One

64. Referring Office

65. Date of Assignment

66. Number of Co-accused

67. Number of One

68. Referring Office

69. Date of Assignment

70. Number of Co-accused

71. Number of One

72. Referring Office

73. Date of Assignment

74. Number of Co-accused

75. Number of One

76. Referring Office

77. Date of Assignment

78. Number of Co-accused

79. Number of One

80. Referring Office

81. Date of Assignment

82. Number of Co-accused

83. Number of One

84. Referring Office

85. Date of Assignment

86. Number of Co-accused

87. Number of One

88. Referring Office

89. Date of Assignment

90. Number of Co-accused

91. Number of One

92. Referring Office

93. Date of Assignment

94. Number of Co-accused

95. Number of One

96. Referring Office

97. Date of Assignment

98. Number of Co-accused

99. Number of One

100. Referring Office

TO COUNSEL: Your acceptance of this referral constitutes your agreement to provide the legal services specified below at the Legal Services Society limit of fees in effect as of the "Date of Assignment" on this file, subject to the terms and conditions set out in the current Legal Services Society NOTICE TO ALL REFERENTIAL COUNSEL AND TARIFF OF FEES. You further agree that changes in terms and conditions of this engagement of your services subsequently published in the Law Society Bulletin or any Notice to Referential Counsel mailed by the Legal Services Society shall take effect on a date subsequent to their publication, to be specified at the time of publication.

LEGAL SERVICES SOCIETY OF BRITISH COLUMBIA **Criminal Law Referral**

SPECIAL INSTRUCTIONS 4

CLIENT NAME _____ CLIENT ADDRESS _____ Phone No. _____

Lawyer Number 2 _____ Ensure this number is correct

DATE OF ASSIGNMENT (Print) _____ COURT LOCATION 1 _____
 Day Month Year

FILE NUMBER _____
 Quote the number on all correspondence

IF BILLING FOR LSS CO-ACCUSED _____ REFERRING OFFICE _____
 Number of Co-accused

NUMBER OF ONE 5 _____

NOTE: Client must pay \$ 3 _____ 00 to Counsel as a non refundable contribution. Number of Additional Charges unrecorded 6 _____

Instructions for Completing the Criminal Law Referral Form

All bold and underlined items are defined in Tariff Notes.

Additional Forms

We need to know the date of any incomplete matter, preliminary hearing, or guilty plea or trial. You can only bill one date for each of these on one form. If you need another form ask the referring office for one.

You must fill every applicable section of the form in order to get paid.

TOP SECTION

Completed by office. Do not make changes except to:

1. **Court Location** Check court location and change if incorrect.
2. **Lawyer Number** Check lawyer number. If you are named on the top of form, check that your lawyer number is correct; if your number is not correct, change it. If you are not the lawyer named at the top of the form you must contact the referring office to arrange a transfer.
3. **Contribution** Deduct amount collected from total bill and give receipt to client.
4. **Special Instructions** Special Instructions may limit the tariff items that may be billed, e.g. "no travel fees". If limited you must obtain written consent from referring office to expand your instructions.
5. **Number of Co-Accused** If the number is incorrect or omitted, please correct or complete and phone the referring office.
File Number of One If you know the LSS file number of a co-accused please write it here.
6. **Number of Additional Charges Unrecorded** If there are more than 6 charges please complete this box.

CrMinal Law Referral

1. Name of Offender: _____

2. Date of Birth: _____

3. Sex: _____ Race: _____

4. Address: _____

5. City: _____ State: _____ Zip: _____

6. Social Security Number: _____

7. Date of Arrest: _____

8. Arresting Agency: _____

9. Arresting Officer: _____

10. Date of Alleged Offense: _____

11. Information or Indictment Number: _____

12. Legal Services Code (Reduced Charge): _____

13. Prior to Hearing: _____

14. Preliminary Hearing: _____

15. Guilty Plea or Trial: _____

16. Sentence: _____

17. Court Level: _____

7. # of charges "referred"	8. NAME OF OFFENCE (write in)	1st Charge	2nd Charge	3rd Charge	4th Charge	5th Charge	6th Charge
	LEGAL SERVICES OFFENCE CODE (see back of hand book)	A/C	A/C	A/C	A/C	A/C	A/C
	DATE OF ALLEGED OFFENCE	Day Month Year	Day Month Year	Day Month Year	Day Month Year	Day Month Year	Day Month Year
	INFORMATION OR INDICTMENT NUMBER	Number	Same or other number	Same or other number	Same or other number	Same or other number	Same or other number
	LEGAL SERVICES CODE (REDUCED CHARGE)	A/C	A/C	A/C	A/C	A/C	A/C

RESULTS	13. PRIOR TO HEARING	No charge sworn Failure to appear Change of Lawyer Withdrawal/Stay Division	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	14. PRELIMINARY HEARING	Failure to appear Change of Lawyer Withdrawal/Stay Consent Committal Committed to Trial Discharged Incomplete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	15. GUILTY PLEA OR TRIAL	Failure to appear Change of Lawyer Withdrawal/Stay Guilty Plea Acquitted Found Guilty Incomplete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SENTENCE	16. JAIL	Concurrent / Single Consecutive Intermittent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	JAIL TIME		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
PROBATION TIME										
FINE		\$ _____ 00	\$ _____ 00	\$ _____ 00	\$ _____ 00	\$ _____ 00	\$ _____ 00			
DISCHARGE	Conditional Absolute	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
SUSPENDED		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
NO SENTENCING		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
COURT LEVEL	17. Principal	Youth	Adult	County	Judge	Jury	Supreme	Judge	Jury	Other

CHARGE INFORMATION SECTION

- 7. **Number of charges** If there are additional charges on a different information number contact the referring office. Your client may have to re-apply.
- 8. **Name of Offence** If anything is wrong here, please correct it.
- 9. **Legal Services Offence Code** Look on back of Tariff Book for offence codes. Circle "A" for Attempt. Circle "C" for Conspiracy.
- 10. **Date of Alleged Offence** Fill in complete day/month/year.
- 11. **Information or Indictment Number** You must indicate the information number for each charge. **Do not use the police file number.**
- 12. **Legal Services Code (reduced charge)** Look on back of Tariff Book for offence code. Circle "A" for Attempt. Circle "C" for Conspiracy.

RESULTS SECTION

- 13. **Prior to Hearing**
 - 14. **Preliminary Hearing**
 - 15. **Guilty Plea or Trial**
- This section must be completed as appropriate for each charge. More than one result may be appropriate for a single charge. Tick all appropriate boxes for each charge.

Incomplete Matters

If the matter terminated prior to hearing, indicate the reason why under "Prior to Hearing (13)".

If this termination happened on the date set for a preliminary hearing, guilty plea or trial **even if it did not proceed**, indicate the reason under **preliminary hearing** or **guilty plea or trial**.

If you appear prepared to go ahead on a date set for trial and the matter does not proceed, make sure you indicated this on **line "18" INCOMPLETE MATTER** by checking "**on trial date**".

SENTENCE SECTION

- 16. **Sentence** Be sure to enter all sentence information for each charge. For example, concurrent time, 6 months jail, followed by probation 2 years. Two years less a day should be written as 729 days.

Failure to provide sentencing information may result in the form being returned to you for completion.
- 17. **Court Level** Check highest applicable court level.

Chintrial Law Referral

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Incomplete Matter	Bill here for Tariff items 1, 2, 15(a)	18	Day Month Year	am pm	ON TRIAL DATE	(A) \$
Guilty Plea	Bill here for Tariff items: 5(a)(b), 10(b) Bill item 3 in "Other Fees" section	19	Day Month Year	am pm	DATE OF GUILTY PLEA	(A) \$
Preliminary Hearing	Bill here for Tariff items: 7(a)(b), 6, 9 Bill item 4, 7c in "Other Fees" section	20	Total 1/2 days at prelim.	Date of first hearing Day	Number of 1/2 days on first date	1st Calendar Day Billing (A) \$
	SUBSEQUENT DATES: (You must list all 1/2 days Use additional paper, if necessary)		Second Day	Day	Number of 1/2 days after first date	Fee (A) \$
Trial	Bill here for Tariff items: 8 and 9 Bill item 4 in "Other Fees" section (You must list all 1/2 days Use additional paper, if necessary)	21	Total 1/2 days at trial	Date of first trial Day	Number of 1/2 days on first date	1st Calendar Day Billing (A) \$
	SUBSEQUENT DATES: (You must list all 1/2 days Use additional paper, if necessary)		Second Day	Day	Number of 1/2 days after first date	Fee (A) \$
Sub Total (A)						22

OTHER FEES													
Description	# Units	D	M	Y	Code	Fee	Description	# Units	D	M	Y	Code	Fee
23					am pm	\$						am pm	\$
					am pm	\$						am pm	\$
					am pm	\$						am pm	\$
					am pm	\$						am pm	\$
NOTE: Submit additional fees on separate sheet											*eg: No 1/2 days applications etc.	Sub Total (A)	24

FEES SECTION

18. **Incomplete Matter**

If the date was the **half-day** set for trial mark "on trial date". If it was not a **half-day** set for trial, do not tick that box. Do not forget to indicate the date, and a.m. or p.m.

19. **Guilty Plea**
20. **Preliminary Hearing**
21. **Trial** }

Financial entitlement may depend on whether or not services are rendered on a separate **half day**. Therefore be sure to check either a.m. or p.m. or both.

Consult tariff items 7, 8, 9 and 10(b) for appropriate first half-day and subsequent half-days fees for preliminary hearing and trial.

Please note that for the first half-day fees greater fees are paid for **major offences**, and two or more **sets of facts**. See "Notes" section for definitions.

You must give us all dates you were in court, whether a.m., p.m. or both. There is space for 3 days on the form. IF there were more than three days, photocopy the form on the last page of tariff book and complete. Send it in attached to the Referral form.

22. **Sub Total A**

The amounts you put in boxes marked "A" should include fees for the dates on the sheets you attach. Subtotal "A" should include all fees including any fees on additional sheets.

OTHER FEES

23. **Other Fees**

For applicable items see fee section of this booklet. For each item (for example visits to a client in custody), enter a brief description, the number of half days or units involved, the day, including a.m., p.m., on which the service was rendered, the code for the particular service (to be found in square brackets in the fees section of this booklet) and the applicable fee. The code numbers are particularly important. Attach copies of all authorization letters. Errors or omissions will cause delays in processing accounts. If more than five lines are required, continue on an attached sheet that you can photocopy from the last page of this booklet. Enter items in chronological sequence.

24. **Sub Total B**

Include in the subtotal the amounts on the additional fees from additional sheets.

7 Criminal Law Referral

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DISBURSEMENTS		
Itemize	Code	Amount
Photocopying ②⑤ pages x 25¢ page		471
Mileage ②⑥ km x 26¢ per km - Date _____ Destination _____		968
Phone Calls (Long Distance only)		836
Sub Total ③		27

NOTE: Use separate sheet if necessary. Attach documentation for amounts over \$100.00.

TOTAL ACCOUNT

Account Is: Interim Final ②⑧

No Account ②⑨

Private Retainer (See G-8)

See LSS file#

Other

Send top two copies to -
LEGAL SERVICES SOCIETY
 Box 6, Ste. 300
 1140 W. Pender St.
 Vancouver, B.C.
 V6E 4G1

Fees ③⑩

Sub Total (A) \$ _____

Other Fees

Sub Total (B) \$ _____

Disbursements

Sub Total (C) \$ _____

Sub Total \$ _____

Less Contributions \$ () _____

TOTAL ▶ \$ _____

Name (Print) **LAWYER** ③①

Signature **LAWYER** ③②

Day Month Year _____

If your name is not shown at top of form, be sure local office has noted transfer. Billing Date _____

DISBURSEMENTS

See Disbursements section of this book for all billable items, restrictions, codes and amounts.

- Items without codes will slow processing of your account.
- If you run out of space, use separate sheet which may be photocopied from the last page of this booklet.
- Attach receipts for amounts over \$100.
- Phone calls - where total is over \$100, photocopies of a log for telephone calls are acceptable.
- Attach copies of all authorization letters.

25. **Photocopying** Office rate or actual cost, up to \$0.25 per page.
Note that Courthouse photocopying is paid at \$0.30 per page - show on separate line and use code "497".
26. **Travel** \$0.26 per kilometre.
27. **Subtotal** Enter dollar and cents - include in subtotal any amounts that are listed on the additional sheet.

TOTAL ACCOUNT

Please submit form even if no fees or disbursements are being claimed.

28. If you wish to submit an interim account, please see the rules in the Introduction.
29. If no claim is made because these services have been billed under another referral number, indicate "see file #". If no claim is claimed because of private retainer please indicate (you must have prior authority).
30. Enter dollars and cents in all spaces. Show Contributions actually collected.
31. The lawyer's name and number must match the name and lawyer number in the top portion of the form. If you have arranged to have this referral transferred, enter your number.

Unless your number is correct, payment may be made to the wrong lawyer.

Make sure the referring office has approved a change of lawyer or your account will be rejected.
32. If you do not sign your account, it will be returned.

OFFENCE CODES

- 1. Assaults/Wounding**
 - 158 - Common Assault
 - 117 - Assault BH
 - 919 - Assault/obst. p.o., resist arrest
 - 240 - Wounding
 - 752 - Assault, other indictable
 - 679 - Assault, other summary
- 2. Sexual Offences**
 - 554 - Aggrav. sexual assault (273)
 - 380 - Sexual assault other indictable
 - 745 - Sexual assault, summary
 - 976 - Sex, other indictable
 - 109 - Sex, other summary
- 3. Homicide**
 - 638 - Murder
 - 125 - Manslaughter
 - 232 - Criminal negligence causing death
 - 646 - Homicide, other (infanticide etc.)
 - 026 - Material Witness to murder
- 4. Kidnapping**
 - 463 - Kidnapping, confinement, abduction, seizure
- 5. Weapons/Threats**
 - 216 - Weapons: carry, point, possess, prohib/restr.
 - 224 - Threatening, intimidation
 - 992 - Weapons, other indict. explosives or dischg.
 - 364 - Weapons, other summary
- 6. Robbery**
 - 513 - Robbery with offensive weapon
 - 596 - Other robbery incl. by assault
- 7. Theft and P.S.P.**
 - 182 - Theft over \$1000 (\$200) incl. from M.V.
 - 208 - Theft under \$1000 (\$200) incl. from M.V.
 - 133 - Taking car w/o owner consent, joyride
 - 794 - P.S.P. over \$1000 (\$200)
 - 612 - P.S.P. under \$1000 (\$200)
- 8. Breaking & Entering & Property**
 - 695 - Break & enter (bus. or res.) breakout
 - 398 - Possess. house break instruments
 - 729 - Arson
 - 489 - Wilful damage to property
 - 901 - Mischief (any amount)
 - 604 - Trespass, prowl, damage under \$1000 (\$200)
 - 802 - Other property
- 9. Fraud**
 - 430 - Fraud, false pretences - over \$1000 (\$200)
 - 588 - Fraud, false pretences - under \$1000 (\$200)
 - 877 - Breach of trust, impersonation, forgery
 - 331 - Other fraud offences, indictable
 - 414 - Other fraud offences, summary
- 10. Drinking & Driving**
 - 174 - Impaired/.08 (new s.253)
 - 943 - Fail/refuse to provide breath sample
- 11. Other Driving Offences**
 - 190 - CCC danger drive, fail. remain, crim. neg.
 - 323 - CCC driving, other indictable
 - 299 - CCC driving, other summary
 - 422 - MVA drive while suspended
 - 273 - Other MVA or provincial incl. susp/ins./points
- 12. Drug Offences - Possession**
 - 620 - Possess cannabis
 - 166 - Possess opiates incl. codeine
 - 935 - Possess restr. drug incl. LSD, STP
 - 828 - Other drug poss.
- 13. Drug Offences - Trafficking**
 - 950 - PPT, cannabis
 - 653 - PPT, opiates
 - 505 - PPT, controlled or restr. drugs
 - 893 - Trafficking in cannabis
 - 737 - Trafficking in opiates
 - 836 - Trafficking, control or restr. drugs
 - 927 - Importing narcotics
 - 869 - Cultivating, drug/narcotic
 - 539 - Drug trafficking, other indictable
- 14. Gaming & Betting**
 - 257 - Found in game or betting house
 - 372 - Lotteries, cheat at play, bookmaking
 - 810 - Gaming & betting, other summary
 - 349 - Gaming & betting, other indictable
- 15. Prostitution**
 - 851 - Prostitution, indict., incl. living off avails
 - 885 - Prostitution, summary, incl. soliciting
- 16. Court Process and Peace Bond**
 - 547 - Fail to appear
 - 265 - Court, other indict. incl. perjury
 - 497 - Courts, other summary: breach of probation, contempt
 - 562 - S.810 - Keep the peace
 - 968 - S.811 - Breach of recognizance
 - 786 - Peace bond, other summary
- 17. Escape**
 - 471 - Unlawfully at large or escape
 - 356 - Violate judicial interim release
 - 760 - Escape, other indictable incl. permit
 - 406 - Escape, other summary
- 18. Other Hearings**
 - 307 - Coroner's inquest
- 19. Other CCC indictable: highjack, bribe, etc.**
 - 844 - Other CCC summary: disturbance, etc.
- 20. Other Federal Offences**
 - 570 - UIC offence
 - 984 - Other federal, incl. bankrupt, excise, customs
- 21. Provincial Offences (except MVA)**
 - 711 - G.A.I.N. Act
 - 315 - Wildlife Act
 - 281 - Other provincial incl. liquor, SS tax
- 22. Municipal By-Laws**
 - 661 - Municipal by-laws