



Chief Operating Officer

Suite 400
510 Burrard Street
Vancouver BC V6C 3A8

P: 604-601-6000

F: 604-682-0979

  @legalaidbc

August 19, 2022

Marcela Grove
Corporate Management Services Branch, Ministry of Attorney General and Solicitor General
PO Box 9256, Stn Prov Govt
Victoria, BC V8W 9J4

Dear Ms. Grove,

Please find enclosed the Legal Services Society's financial information for the year ended March 31, 2022, which includes:

1. The FIA compliance checklist;
2. Management Report;
3. Statement of Financial Information Approval;
4. The audited Financial Statements and notes;
5. A reconciliation of the schedule of suppliers of goods and services to the Financial Statements;
6. A schedule of payments to suppliers of goods and services;
7. A schedule of employee remuneration and expenses;
8. A schedule of Board of Directors' remuneration and expenses;
9. A statement of grants;
10. A statement of debts;
11. A statement of guarantees and indemnities; and
12. A statement of severance agreements

If you have any questions or need further information, feel free to contact me at 604-601-6127.

Sincerely,

A handwritten signature in black ink, appearing to read "K Spracklin".

Kathryn Spracklin, Manager, Strategic Planning & Policy
Acting Chief Operating Officer

Cc Allan Seckel, QC, Chair, Finance Committee, Legal Services Society
Michael Bryant, Chief Executive Officer, Legal Services Society
Salman Azam, Chief Operating Officer, Legal Services Society
Wendy Jackson, Executive Director, Legal Access Policy Division, Ministry of Attorney General

Financial Information Act
Financial Information Regulation (FIR), Schedule 1

Statement of Financial Information (SOFI)
Index to FIR Schedule 1 and the Checklist

Page 1: Corporation Information

Ministry Information

General: Section One

- 1(1)(a) Statement of assets and liabilities
- 1(1)(b) Operational statement
- 1(1)(c) Schedule of debts
- 1(1)(d) Schedule of guarantee and indemnity agreements
- 1(1)(e) Schedule of employee remuneration and expenses
- 1(1)(f) Schedule of suppliers of goods and services
- 1(2) [Explanatory information for reference]
- 1(3) Statements prepared on a consolidated basis or for each fund
- 1(4) & (5) Notes to the statements and schedules in section 1(1)

Page 2: Statement of Assets & Liabilities: Section Two

- 2 Balance sheet
- Changes in equity and surplus or deficit

Operational Statement: Section Three

- 3(1) Statement of Income / Statement of Revenue and Expenditures
- Statement of Changes in Financial Position
- 3(2) & (3) Omission of Statement of Changes in Financial Position, with explanation
- 3(4) Requirement for community colleges, school districts and municipalities

Statement of Debts: Section Four

- 4(1)(a) & 4(2) List and detail the schedule of long-term debts
- 4(1)(b) Identify debts covered by sinking funds / reserves
- 4(3) & (4) Omission of schedule, with explanation

Page 3: Schedule of Guarantee and Indemnity Agreements: Section Five

- 5(1) List agreements under the Guarantees and Indemnities Regulation
- 5(2) State the entities and amounts involved
- 5(3) & (4) Omission of schedule, with explanation

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six

- 6(1) [Definitions for reference]
- 6(2)(a) List remuneration / expenses for each elected official, member of board, Cabinet appointees
- 6(2)(b) List each employee with remuneration exceeding \$75,000, plus expenses
- 6(2)(c) Consolidated total for all employees with remuneration of \$75,000 or less
- 6(2)(d) Reconcile difference in total remuneration above with operational statement
- 6(3) Exclude personal information other than as required

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six (continued)

- 6(4) & (5) [Explanatory information for reference]
- 6(6) Report employer portion of EI and CPP as a supplier payment
- 6(7)(a) & (b) Statement of severance agreements
- 6(8) Explain an omission of statement of severance agreements
- 6(9) [Statement of severance agreements to minister – not required unless requested]

Page 4: Schedule of Suppliers of Goods or Services: Section Seven

- 7(1)(a) List suppliers receiving payments exceeding \$25,000
- 7(1)(b) Consolidated total of all payments of \$25,000 or less
- 7(1)(c) Reconcile difference in total above with operational statement
- 7(2)(a) [Explanatory information for reference]
- 7(2)(b) Statement of payments of grants or contributions
- 7(2)(c) [Explanatory information for reference]

Page 5: Inactive Corporations: Section Eight

- 8(1) Ministry to report for inactive corporations
- 8(2)(a) Contents of report – statements and schedules under section 1(1) to extent possible
- 8(2)(b) Contents of report – operational status of corporation

Approval of Financial Information: Section Nine

- 9(1) Approval of SOFI for corporations (other than municipalities)
- 9(2) Approval of SOFI for municipalities
- 9(3) Management report
- 9(4) Management report must explain roles and responsibilities
- 9(5) Signature approval is for all contents of the SOFI

Access to the Financial Information: Section Ten

- 10(1) to (3) [Explanatory information for reference]

Financial Information Regulation, Schedule 1

Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: Legal Services Society Contact Name: Kathryn Spracklin
 Fiscal Year End: March 31, 2022 Phone Number: 604-601-6127
 Date Submitted: August 24, 2022 E-mail: kathryn.spracklin@legalaid.bc.ca

For the Ministry:

Ministry Name: _____ Reviewer: _____
 Date Received: _____ Deficiencies: Yes No
 Date Reviewed: _____ Deficiencies Addressed: Yes No
 Approved (SFO): _____ Further Action Taken: _____
 Distribution: Legislative Library Ministry Retention

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
General					
1 (1) (a)	Statement of assets and liabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (b)	Operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (c)	Schedule of debts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (d)	Schedule of guarantee and indemnity agreements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (e)	Schedule of employee remuneration and expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (f)	Schedule of suppliers of goods and services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> • A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and • Show changes in equity and surplus or deficit due to operations 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Operational Statement					
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> • a Statement of Income or Statement of Revenue and Expenditures, and • a Statement of Changes in Financial Position 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3 (2) 3 (3)	<ul style="list-style-type: none"> • The Statement of Changes in Financial Position may be omitted if it provides no additional information • The omission must be explained in the notes 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4 (3) 4 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information • The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (2)	State the entities involved, and the specific amount involved if known	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (3) 5 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information • The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> • the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and • the range of equivalent months' compensation for them (see Guidance Package for suggested format)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Suppliers of Goods or Services (See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Inactive Corporations					
8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Approval of Financial Information					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Chief Operating Officer

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MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Finance Committee of the Board. The Finance Committee meets with management and the external auditors twice a year.

The external auditors, Deloitte, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Finance Committee of the Board and meet with it on a regular basis.

On behalf of Legal Services Society,

A handwritten signature in black ink, appearing to read "K Spracklin".

Kathryn Spracklin, Manager, Strategic Planning & Policy
Acting Chief Operating Officer
Date: August 19, 2022



Executive Office

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**LEGAL SERVICES SOCIETY
STATEMENT OF FINANCIAL INFORMATION APPROVAL**

The undersigned represents the Board of Directors of the Legal Services Society and approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

A handwritten signature in blue ink, appearing to read "Allan Seckel", is written above a horizontal line.

Allan Seckel, QC
Chair, Finance Committee
Legal Services Society
August 19, 2022

Financial statements of

Legal Services Society

March 31, 2022

Legal Services Society

March 31, 2022

Table of contents

Management's Report.....	1
Independent Auditor's Report.....	2-3
Statement of financial position	4
Statement of operations and accumulated surplus	5
Statement of changes in net debt.....	6
Statement of cash flows	7
Notes to the financial statements	8-19
Schedule 1 – Tangible Capital Assets.....	20-21

Management's Report

Management's Responsibility for the Legal Services Society Financial Statements

The Legal Services Society (the "society") financial statements as at and for the year ended March 31, 2022 (the "financial statements") have been prepared by management in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Finance Committee. The Board of Directors reviews internal financial statements on a quarterly basis and external audited financial statements yearly. The Board of Directors also discusses any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, Deloitte LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the annual financial statements. The external auditors have full and free access to the financial records of the society and meet with management and the Board of Directors when required. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of the society



Michael Bryant
Chief Executive Officer



Salman Azam
Chief Operating Officer

Independent Auditor's Report

To the Directors of
Legal Services Society

Opinion

We have audited the financial statements of Legal Services Society (the "Society"), which comprise the statement of financial position as at March 31, 2022, and the statements of operations and accumulated surplus, changes in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, the accompanying financial statements of the Society for the year ended March 31, 2022 are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 2 to the financial statements, which describes the basis of accounting. The financial statements are prepared to assist the Society in complying with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia. As a result, the financial statements may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants
May 17, 2022
Vancouver, British Columbia

Legal Services Society

Statement of financial position

as at March 31, 2022

	2022	2021
Financial assets		
Cash (note 17)	\$ 12,291,868	\$ 11,307,741
Accounts receivable (note 17)		
Government of British Columbia (note 14)	1,024,172	1,336,132
Government of Canada	1,149,997	1,125,684
Other	979,322	2,642,116
Total financial assets	15,445,359	16,411,673
Liabilities		
Accounts payable and accrued liabilities (note 17)		
General (note 5a)	2,495,491	3,087,115
Tariff (note 5b)	15,790,445	14,972,983
Employee future benefits (notes 6(b) and 17)	191,200	217,800
Long-term liabilities (notes 7 and 17)	758,111	914,999
Total liabilities	19,235,247	19,192,897
Net debt	(3,789,888)	(2,781,224)
Non-financial assets		
Tangible capital assets (Schedule 1)	4,530,910	3,304,777
Prepaid expenses	198,445	415,914
Total non-financial assets	4,729,355	3,720,691
Accumulated surplus (note 8)	\$ 939,467	\$ 939,467
Contractual obligations (note 13)		
Economic dependence (note 15)		
Contingent liabilities (note 16)		

The accompanying notes and supplementary schedule are an integral part of these financial statements.

Approval of the financial statements by:



Karen Christiansen, FCPA, FCA
Chair of the Board of Directors



Allan Seckel, QC
Chair of the Finance Committee

Statement of operations and accumulated surplus

for the year ended March 31, 2022

	Budget <i>(note 12)</i>	2022	2021
Revenue			
Government of British Columbia <i>(notes 9 and 14)</i>	\$ 109,857,000	\$ 108,618,894	\$ 100,106,710
Law Foundation	3,250,000	3,535,429	3,477,837
Department of Justice — Canada	—	60,467	82,778
Notary Foundation	500,000	1,184,504	713,020
Investment	100,000	111,251	164,592
Miscellaneous	115,000	497,097	807,881
Total revenue	113,822,000	114,007,642	105,352,818
Expenses <i>(notes 10 and 14)</i>			
Criminal tariff	58,292,231	58,049,353	53,393,540
Family tariff	25,575,742	27,192,561	21,681,935
Child protection tariff	7,750,990	6,060,184	5,794,281
Immigration and refugee tariff	3,632,192	4,100,377	3,659,893
Justice Innovation and Transformation Initiatives	7,385,426	6,728,150	7,182,927
Publishing	2,101,896	2,496,805	2,538,750
Community engagement	823,938	914,790	791,454
Indigenous services	713,449	673,041	1,322,126
Administration <i>(note 11)</i>	7,546,136	7,792,380	8,987,913
Total expenses	113,822,000	114,007,642	105,352,818
Surplus / (Deficit) for the year	—	—	—
Accumulated surplus at beginning of year	939,467	939,467	939,467
Accumulated surplus at end of year <i>(note 8)</i>	939,467	\$ 939,467	\$ 939,467

The accompanying notes and supplementary schedule are an integral part of these financial statements.

Legal Services Society

Statement of changes in net debt

for the year ended March 31, 2022

	Budget <i>(note 12)</i>	2022	2021
Surplus / (Deficit) for the year	\$ —	\$ —	\$ —
Acquisition of tangible capital assets	(3,000,000)	(2,138,213)	130,956
Amortization	1,163,000	912,080	1,124,827
	<u>(1,837,000)</u>	<u>(1,226,133)</u>	<u>1,255,783</u>
Acquisition of prepaid expenses	—	(204,069)	(511,262)
Use of prepaid expenses	—	421,538	676,587
	<u>—</u>	<u>217,469</u>	<u>165,325</u>
Decrease (increase) in net debt	(1,837,000)	(1,008,664)	1,421,108
Net debt at beginning of year	<u>(2,781,224)</u>	<u>(2,781,224)</u>	<u>(4,202,332)</u>
Net debt at end of year	<u>\$ (4,618,224)</u>	<u>\$ (3,789,888)</u>	<u>\$ (2,781,224)</u>

The accompanying notes and supplementary schedule are an integral part of these financial statements.

Legal Services Society

Statement of cash flows
for the year ended March 31, 2022

	2022	2021
Cash provided by (applied to) operating activities		
Deficit for the year	\$ —	\$ —
Items not involving cash:		
Amortization	912,080	1,124,827
Long term liabilities	(156,888)	(143,452)
<i>Changes in non-cash working capital:</i>		
Accounts receivable	1,950,440	(1,639,564)
Accounts payable and accrued liabilities	225,839	1,441,215
Prepaid expenses	217,469	165,325
Employee Future Benefits	(26,600)	(7,000)
Total change from Operating activities	3,122,340	941,351
Cash applied to capital activities		
Purchase of tangible capital assets	(2,138,213)	130,956
Total change from Capital activities	(2,138,213)	130,956
Cash provided by investing activities		
Investments redeemed	—	1,904,925
Total change from Investing activities	—	1,904,925
Increase in cash	984,127	2,977,232
Cash at beginning of year	11,307,741	8,330,509
Cash at end of year	\$ 12,291,868	11,307,741

The accompanying notes and supplementary schedule are an integral part of these financial statements.

Notes to the Financial Statements

for the year ended March 31, 2022

1. Overview

The Legal Services Society (the “society”) was established under the Legal Services Society Act on October 1, 1979 (as revised on May 31, 2007). The society is governed by a Board of Directors, of which five are appointed by the Province of British Columbia (the province) and four are appointed by the Law Society. The society operates within the framework of a Memorandum of Understanding (MOU) with the province. The MOU is renewed every 3 years and outlines the roles, budget and planning processes as well as prioritization for allocating funding. The purpose of the society is to:

- assist individuals to resolve their legal problems and facilitate access to justice,
- establish and administer an effective and efficient system for providing legal aid to individuals in British Columbia, and
- provide advice to the Attorney General respecting legal aid and access to justice for individuals in British Columbia.

The society is not subject to income taxes.

The global pandemic, COVID-19, has significantly disrupted economic activities in BC. This is a difficult time for the legal system. The society is responding by taking steps to ensure that, wherever possible, access to justice continues despite any interruptions to the courts as a result of COVID-19, and to support providers during this challenging time.

The disruption from the pandemic was initially expected to be temporary. Given the dynamic nature of these circumstances, the duration of disruption to the society’s operations and related financial impacts cannot be reasonably estimated at this time other than the disruption is elongating.

2. Basis of presentation

These financial statements are prepared by management in accordance with the accounting requirements of section 23.1 of the Budget Transparency and Accountability Act of the province. This section requires the accounting policies and practices of government organizations to conform to generally accepted accounting principles for senior governments in Canada, as modified by any alternative standard or guideline that is made by the Treasury Board.

In November 2011, a Treasury Board regulation was issued that requires tax-payer supported organizations to adopt the accounting policies for restricted contributions described in note 3(a). These accounting policies are significantly different from Canadian Public Sector Accounting Standards (“PSAS”) which require that government transfers with stipulations are recognized as revenue in the period the transfer is authorized and all eligibility criteria have been met, except when and to the extent that the transfer gives rise to an obligation that meets the definition of a liability. Such liability is reduced, and an equivalent amount of revenue is recognized, as the liability is settled.

2. Basis of presentation (continued)

The accounting policy described in note 3(a) is different from PSAS with respect to the timing of revenue recognition for government transfers. The impact on the financial statements of the society as at and for the year ended March 31, 2022 is not significant.

3. Significant accounting policies

(a) Revenue recognition

Revenues are recognized in the period in which the transactions or events that give rise to the revenues occur. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Government transfers received for the purpose of developing or acquiring a depreciable tangible capital asset are deferred and recognized as revenue at the same rate as the amortization, and any impairment, of the tangible capital asset. Other government transfers are recognized as revenue in the period they authorized, any eligibility criteria are met and when any stipulation or restriction the transfer is subject to is met.

Restricted contributions received or receivable are deferred and amortized into revenue as the related expenses are incurred.

(b) Expenses

Expenses are reported on an accrual basis. The cost of services incurred during the year is expensed.

(c) Tariff expenses

Tariff expenses include amounts billed by lawyers to the society and an estimate of services performed by lawyers but not yet billed to the society.

(d) Employee future benefits

- i. The society's employees belong to the Municipal Pension Plan, which is a multi-employer contributory pension plan. The society records its pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This method is used because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets, and costs to individual employers participating in the plan.
- ii. The cost of non-vested sick leave benefits is actuarially determined using the projected benefit method and management's best estimate of salary escalation, future utilization of the benefits, long-term inflation rates, and discount rates.

3. Significant accounting policies (continued)

(e) Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly related to the acquisition, design, construction, development, improvement, or betterment of the asset.

The estimated useful lives of assets are re-assessed on an annual basis. Tangible capital assets are amortized on a straight-line basis over the estimated useful life of the asset as follows:

Assets	Per year
Furniture	10 – 20%
Equipment	20%
Computer equipment	25 – 33%
Computer software	20 – 33%
Client Information System	20%
Leasehold improvements	Lower of lease term and useful life

Tangible capital assets are written down when conditions indicate that they no longer contribute to the society’s ability to provide services, or when the value of future economic benefits associated with the tangible capital assets is less than their net book value. The net write-downs (if any) are accounted for as expenses in the statement of operations.

(f) Lease inducements

Lease inducements are recognized on a straight-line basis over the term of the lease as a reduction in premises expense.

(g) Prepaid expenses

Prepaid expenses include computer software licenses, and deposits. These items are charged to expense over the periods expected to benefit from them.

(h) Financial instruments

The society’s financial instruments consist of cash, accounts receivable, and accounts payable and accrued liabilities. Accounts receivable and accounts payable and accrued liabilities are initially recorded at fair value and subsequently measured at cost. Investments, which may comprise guaranteed investment certificates, provincial bonds, corporate bonds, and structured bank notes, are initially recorded at fair value and subsequently measured at amortized cost. Any premium or discount related to a financial instrument measured at amortized cost is amortized over the expected life of the instrument using the effective interest method.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

3. Significant accounting policies (continued)

(h) Financial instruments (continued)

The fair values of the society's cash, accounts receivable, and accounts payable and accrued liabilities generally approximate their carrying amounts due to their short term to maturity.

(i) Measurement uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Areas where estimates are significant to the financial statements include the tariff liabilities and expenses (note 17). Other areas where estimates are made include allowances for doubtful accounts receivable, estimated useful lives of tangible capital assets and the resulting amortization, non-vested sick leave benefits, and contingent liabilities.

Estimates are based on the best information available at the time of the preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from those estimates.

4. Investments

As of March 31, 2022, the society held no investments (2021 — \$nil).

5. Accounts payable and accrued liabilities

(a) General

	2022	2021
Trade payables	\$ 1,043,057	\$ 1,981,469
Payroll payables	1,452,434	1,105,646
Total	\$ 2,495,491	\$ 3,087,115

(b) Tariff

		2022	2021
Submittals approved, not paid	\$	1,873,047	\$ 1,608,437
Submittals not approved		1,932,476	1,908,145
Accrual (note 18)		11,984,922	11,456,401
Total	\$	15,790,445	\$ 14,972,983

5. Accounts payable and accrued liabilities (continued)

The society uses an actuarial model to estimate legal services performed but not yet billed to the society. Management estimated this liability to be approximately \$11,984,922 (2021 — \$11,456,401). This estimate, included in the above table, incorporates average case costs and service billings for similar cases, based on historical experience over a two-year period. Actual costs could differ from this estimate (notes 3(i) and 18).

The society does not record a liability, and related accounts receivable, for certain legal services performed but not yet billed to the society as the amount cannot be estimated reliably. For these legal cases, the related costs are fully reimbursed to the society based on the terms of agreements with either the Province of British Columbia or the Government of Canada.

6. Employee future benefits

(a) Pension plan

The society and its employees contribute to the Municipal Pension Plan (jointly trustee pension plan). The Board of trustees for this plan, representing plan members and employers, is responsible for administering the pension plan, including investing assets and administering benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2016, the Municipal Pension Plan had approximately 195,921 active members and 100,956 retired members.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation, conducted as at December 31, 2018, showed the plan's basic account, which pays lifetime pensions, was 105.1 per cent funded with actuarial assets of \$58.53 billion and actuarial liabilities of \$55.66 billion. There is a surplus of \$2.87 billion. In addition, the rate stabilization account, which was set up to help offset potential future contribution rate increases, has a balance of about \$2.5 billion.

The society paid \$1,291,289 (2021 — \$1,305,282) for employer contributions to the plan during the year ended March 31, 2022.

(b) Non-vested sick leave

Employees are credited days per year, ranging from six to ten days, for use as paid absences in the year due to illness or injury. Employees are allowed to accumulate unused sick day credits each year, up to the allowable maximum provided in their respective employment agreement.

Accumulated credits may be used in future years to the extent that the employee's illness or injury exceeds the current year's allocation of credits. The use of accumulated sick days for sick-leave compensation ceases on termination of employment and employee unused sick bank is not paid out at retirement. The benefit cost and liabilities related to the plan are included in the financial statements.

7. Long-term liabilities

Lease inducements

Lease inducements were provided under an operating lease by the property owner to finance tenant improvements.

	2022	2021
Leasehold inducements	\$ 758,111	\$ 914,999
Less: current portion	(148,148)	(143,452)
Long-term portion	\$ 609,963	\$ 771,547

8. Accumulated surplus

The accumulated surplus is restricted by the Legal Services Society Act and approval by the Board of Directors.

9. Restricted contributions

2022

	Opening deferred contribution	Approved budget	Additional contributions	Recognized in operations	Closing deferred contribution
Government of British Columbia — Category B	\$ —	\$ 3,292,000	\$ 531,238	\$ 3,823,238	\$ —

2021

	Opening deferred contribution	Approved budget	Additional contributions	Recognized in operations	Closing deferred contribution
Government of British Columbia — Category B	\$ —	\$2,568,000	\$ —	\$ 2,568,000	\$ —

9. Restricted contributions (continued)

The society's Memorandum of Understanding (MOU) with the Ministry of the Attorney General provides for restricted funding for exceptional matters commencing with the 2003 fiscal year. The MOU was renewed effective April 1, 2020, and provides clarification on criminal case classification and funding of these cases.

There are now three categories:

- **Category A:** Within the approved budget within which a case will be accounted for, where the total of the fees and disbursements is less than or equal to \$75,000.
- **Category B:** Within the approved budget within which a case will be accounted for, where the total of the fees and disbursements exceeds \$75,000 and is less than or equal to \$175,000, or where it is a court-appointed counsel case, or a charter-required counsel case. These cases are funded by a restricted contribution, and any surplus in these cases is transferred to deferred contributions. In the case of an annual shortfall in Criminal Category B cases, the society must first apply any eligible base criminal tariff surplus to the shortfall and then to deferred contributions.
- **Category C:** Within the approved budget within which a case will be accounted for, where the total of the fees and disbursements exceeds \$175,000, or where the case is one in which the rate payable to counsel exceeds the society's enhanced fee rate. These cases are funded through a special funding agreement with the Ministry of the Attorney General.

10. Expenses by object

The following is a summary of expenses by object:

	2022 Budget	2022 Actual	2021 Actual
Lawyer fees	\$ 60,785,200	\$ 60,973,563	\$ 53,272,871
Duty counsel fees	12,951,365	13,379,220	11,190,398
Disbursements	5,624,800	5,406,901	5,146,158
Total tariff costs	79,361,365	79,759,684	69,609,427
Salaries and benefits	20,307,098	20,171,683	19,886,119
Grants and contracted services	4,592,495	5,544,436	5,990,990
Computers	1,483,711	1,582,447	2,980,665
Premises	3,159,287	2,905,059	2,750,920
Local agents	1,757,200	1,744,450	1,709,691
Amortization	1,568,677	912,080	1,124,827
Office	761,555	677,206	633,415
Miscellaneous	588,457	592,385	537,994
Board expenses	164,508	83,417	124,975
Travel	77,647	34,795	3,795
Total	\$ 113,822,000	\$ 114,007,642	\$ 105,352,818

11. Administration expense

The administration expense includes the following expenditures in support of legal aid:

	2022	2021
Executive Office	\$ 1,231,435	\$ 1,880,126
Finance and Office Services	2,213,435	1,856,780
Strategic Policy, Planning and Human Resources	2,667,978	2,881,364
IT Operation Services	1,679,532	2,369,643
Total	\$ 7,792,380	\$ 8,987,913

12. Budgeted figures

The operating budgeted figures, presented on a basis consistent with that used for actual results, were approved by the Board of Directors on May 28, 2021, and submitted to the Ministry of the Attorney General on June 4, 2021 and were approved on July 2, 2021.

13. Contractual obligations

The society has the following contractual obligations.

	Premises leases	Operating costs	Total
2023	1,780,975	129,300	1,910,275
2024	1,810,052	—	1,810,052
2025	1,657,923	—	1,657,923
2026	1,381,287	—	1,381,287
2027	1,424,194	—	1,424,194
Thereafter	2,455,324	—	2,455,324
Total	\$ 10,509,754	\$ 129,300	\$ 10,639,054

Operating costs are service delivery contracts that are renewed over several years.

At year-end, the liability for future costs of legal services to be performed beyond the fiscal year, for which the society is currently committed, is estimated by management to be approximately \$32.1 million (2021 — \$30.8 million). This estimate uses the same methodology as described in note 5 for tariff payables.

14. Related parties

The society is related to the Province of British Columbia and its ministries, agencies, and Crown corporations. In this relationship, the province provided funding in the amount of \$108,618,894 (2021 — \$100,106,710), and the society is responsible for providing legal aid to individuals throughout British Columbia. At year-end, the province owed the society \$1,024,172 (2021 — \$1,336,132).

Certain members of the Board of Directors provide tariff services to the society. These services are provided in the regular course of business under the same terms and conditions as other lawyers. The total amount paid for their services during the year was \$194,094 (2021 — \$132,376). All payments to Board members are reviewed by the finance committee on a quarterly basis.

15. Economic dependence

In 2022, the society received 95% (2021 — 95%) of its total revenue from the Province of British Columbia.

16. Contingent liabilities

The nature of the society's activities is such that there is usually pending or prospective litigation at any time against the society. With respect to claims at March 31, 2022, management believes the society has valid defences and appropriate insurance coverage in place. Accordingly, no provision has been made in these financial statements for any liability that may result. In the event that any of these claims are successful, management believes they will not have a material effect on the society's financial position or results from operations.

17. Risk management

Credit risk

Credit risk is the risk of loss resulting from failure of an individual or group to honour their financial obligations. The society's accounts receivable are due primarily from government organizations and other organizations with limited credit risk. The society's cash is held at Canadian chartered banks and Canadian financial institutions. In management's opinion, the society is not exposed to significant credit risk.

The society regularly assesses the collectability of its receivables. At year-end, there were no significant accounts receivable that were past due or impaired. To the extent the society identifies an account where collection is doubtful, an allowance will be recorded as appropriate.

The society's maximum exposure to credit risk is \$15,445,359 (2021 - \$16,411,673).

Liquidity risk

Liquidity risk is the risk that the society will not be able to meet its financial obligations as they fall due. The society's approach to managing liquidity risk is to ensure that it will have sufficient working capital and cash flow to fund operations and settle liabilities when due. Additionally, the society has a line of credit available with a maximum authorized limit of up to \$1.0 million with a Canadian chartered bank. The interest rate per annum is the bank's prime rate. At March 31, 2022, the society has \$nil drawn against this line (2021 — \$nil).

The maturity of the society's financial assets and liabilities as at year-end was as follows:

2022

	On demand	Up to 1 year	1 to 3 years	Total
Financial assets				
Cash	\$ 12,291,868	\$ —	\$ —	\$ 12,291,868
Accounts receivable	—	3,153,491	—	3,153,491
Total financial assets	\$ 12,291,868	\$ 3,153,491	\$ —	\$ 15,445,359
Liabilities				
Accounts payable and accrued liabilities	—	4,631,789	—	4,631,789
Tariff accrual	—	13,654,147	—	13,654,147
Other liabilities	—	348,088	609,963	949,311
Total liabilities	\$ —	\$ 18,634,024	\$ 609,963	\$ 19,235,247

17. Risk management (continued)

Liquidity risk (continued)

2021

	On demand	Up to 1 year	1 to 3 years	Total
Financial assets				
Cash	\$ 11,307,741	\$ —	\$ —	\$ 11,307,741
Accounts receivable	—	5,103,932	—	5,103,932
Total financial assets	\$ 11,307,741	\$ 5,103,932	\$ —	\$ 16,411,673
Liabilities				
Accounts payable and accrued liabilities	—	6,603,697	—	6,603,697
Tariff accrual	—	11,456,401	—	11,456,401
Other liabilities	—	361,252	771,547	1,132,799
Total liabilities	\$ —	\$ 18,421,350	\$ 771,547	\$ 19,192,897

Market risk

Market risk comprises three types of risk: currency risk, interest rate risk, and other price risk.

(a) Currency risk

Currency risk is the risk that the value of a financial instrument will fluctuate due to changes in foreign exchange rates. The society is not exposed to significant currency risk.

(b) Interest rate risk

Interest rate risk is the risk that the society's cash flow will change due to future fluctuations in market interest rates. A change of 1% in market interest rates would have an impact of approximately \$100,000 on interest revenue.

(c) Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk). The society is not exposed to significant other price risk.

18. Measurement uncertainty

Program area		Amount reported	Measurement uncertainty	Range
Tariff accrual (<i>note 5b</i>)	Min	\$ 11,984,922	(1,198,492)	\$ 10,786,430
	Max	\$ 11,984,922	1,198,492	\$ 13,183,414
Tariff and transcript expenses (<i>note 10</i>)	Min	\$ 79,759,684	(1,198,492)	\$ 78,561,192
	Max	\$ 79,759,684	1,198,492	\$ 80,958,176

Variability in the tariff accrual can arise from the rate at which cases proceed and unanticipated changes in the average cost per case. In management’s opinion, the tariff accrual and corresponding tariff expenses are subject to change within a range of plus or minus ten percent from the amounts recorded in these financial statements due to uncertainties regarding both timing and costs. The estimate of this level of variability is in itself subject to many uncertainties, and the outcome of individual matters is not predictable with assurance, due in part to the ongoing effects of the COVID-19 pandemic on the court system.

During the year ended March 31, 2019, the society engaged an independent actuarial firm to review the tariff accrual model. The review concluded that, in the aggregate, the tariff model remains appropriate for determining the amount to be accrued. Due in part to the ongoing effects of the COVID-19 pandemic on the court system, the current model is currently under review and re-development.

Schedule 1 – Tangible Capital Assets

2022

Cost

(\$000)	Balance, beginning of year	2022 Additions ¹	2022 Disposals	Balance, end of year
Furniture	\$ 1,107			1,107
Equipment	688			688
Computer equipment	1,396			1,396
Computer software	2,575	2,138		4,713
Client Information System	5,811			5,811
Leasehold improvements	3,893			3,893
Total	\$ 15,470	2,138		17,608

¹Computer software additions represent work in progress and therefore are not amortized in the current fiscal year.

Accumulated amortization

(\$000)	Balance, beginning of year	2022 Additions	2022 Disposals	Balance, end of year
Furniture	\$ (1,089)	(17)		(1,106)
Equipment	(635)	(32)		(667)
Computer equipment	(1,182)	(78)		(1,260)
Computer software	(2,463)	(60)		(2,523)
Client Information System	(5,644)	(167)		(5,811)
Leasehold improvements	(1,153)	(557)		(1,710)
Total	\$ (12,166)	(911)		(13,077)

Net Book Value

(\$000)	2022	2021
Furniture	\$ 1	\$ 18
Equipment	21	53
Computer equipment	136	214
Computer software	2,190	111
Client Information System	-	168
Leasehold improvements	2,183	2,740
Total	4,531	3,304

Schedule 1 – Tangible Capital Assets (continued)

2021

Cost

(\$000)	Balance, beginning of year	2021 Additions	2021 Disposals	Balance, end of year
Furniture	\$ 1,107	\$ —	\$ —	\$ 1,108
Equipment	688	—	—	688
Computer equipment	1,279	117	—	1,396
Computer software	2,823	—	248	2,575
Client Information System	5,811	—	—	5,811
Leasehold improvements	3,893	—	—	3,893
Total	\$ 15,601	\$ 117	\$ 248	\$ 15,471

Accumulated amortization

(\$000)	Balance, beginning of year	2021 Additions	2021 Disposals	Balance, end of year
Furniture	\$ (1,068)	\$ (21)	\$ —	\$ (1,089)
Equipment	(602)	(32)	—	(635)
Computer equipment	(1,116)	(66)	—	(1,182)
Computer software	(2,380)	(83)	—	(2,463)
Client Information System	(5,281)	(362)	—	(5,644)
Leasehold improvements	(593)	(560)	—	(1,153)
Total	\$ (11,042)	\$ (1,124)	\$ —	\$ (12,166)

Net Book Value

(\$000)	2021	2020
Furniture	\$ 18	\$ 39
Equipment	53	86
Computer equipment	214	163
Computer software	112	443
Client Information System	167	529
Leasehold improvements	2,740	3,300
Total	\$ 3,304	\$ 4,560

LEGAL SERVICES SOCIETY
RECONCILIATION OF SCHEDULE TO FINANCIAL STATEMENTS
For the Year Ended March 31, 2022

Total Operating Expenses per Financial Statements (Note 10)		\$	114,007,642
Less:			
	Total Tariff Costs	(79,759,684)	
	Salaries and Benefits	(20,171,683)	
	Amortization	(912,080)	
			(100,843,447)
Add:			
	Change in Capital	2,138,213	
	Change in Prepaid	217,469	
	Change in Long-term Liabilities	156,888	
	Change in Year end Accruals	801,325	
			3,313,894
Adjusted Total		\$	16,478,089

Total Vendor Payments Greater than \$25,000 per Schedule		17,922,384	
Payments to Vendors less than \$25,000		2,382,219	
			20,304,603
		\$	16,478,089
Adjustment for GST Rebate Received		(268,569)	
Other Services excluded from above		(610,151)	
Benefits and Pension excluded from above		(2,947,794)	
			(3,826,514)
		\$	16,478,089

**LEGAL SERVICES SOCIETY
PAYMENTS TO SUPPLIERS
OF GOODS AND SERVICES
For the Year Ended March 31, 2022**

Vendor	Amount
Advanced Parking	30,249.12
Archway Community Services	30,120.72
Ascent Public Affairs Inc.	47,250.00
Basetwo Media Inc	30,712.50
BCGEU	144,455.43
Bell Canada	274,857.62
Borden Ladner Gervais LLP	30,795.20
Boyden Vancouver	33,651.45
BPW Holdings Ltd.	32,401.32
Cameron, Lesley	29,610.00
Cantalk (Canada) Inc.	64,002.27
Ceridian Canada Ltd	72,070.45
CML ITF 1338370 BC Ltd	107,973.75
Community Legal Assistance Society	1,541,874.93
Continuing Legal Education Society BC	50,422.66
Corfield & Associates Consulting Service	73,380.00
Darktrace Limited	65,205.00
Dell Canada	44,826.00
Deloitte LLP	48,510.00
E&D Properties Ltd	39,614.17
Employer Health Tax	316,856.91
Hardal Management Inc.	124,848.18
Hosted Advantage	113,115.96
Hunter Litigation Chambers	25,377.89
I. T. Blueprint Solutions Consulting Inc	218,064.48
Iron Mountain Canada Corp.	71,348.09
J.C. Wordassist Ltd.	482,588.00
Kate Murray, Research Consultant	26,925.00
KPMG LLP	2,888,671.61
Law Society Of B.C.	144,629.94
LinkedIn	30,292.76
Lytton First Nation	28,018.92
Macauley & Associates Consulting Inc.	58,905.00
Majestic Management	103,731.60
Manulife Financial	2,350,271.58
Melyn Management Inc.	104,698.17
Municipal Pension Plan	2,461,834.39
Namgis First Nation	43,699.96
Native Courtworker & Counselling Association	37,500.00
Neallani, Shelina	53,605.86
Nelson Cares Society	29,507.49
Nicola Valley Community Justice Services	34,704.00
One Intranets Inc. (Tangowork)	270,994.48
OXD Consulting Ltd.	448,134.18
Pacific Blue Cross	765,404.70
PEA (Professional Employees Association)	27,113.06
Pendleton, Christal	48,783.00
Powerland Computers Ltd	51,783.20
PRA Inc.	28,586.25
Purely CRM Consulting Inc.	102,368.83
Queens Printer Book Store	50,890.51
Richmond Property Group Ltd	70,707.78
Sage Software Canada Ltd	32,672.56
Sage Software Inc	37,734.28
Samnani, Salima	49,996.80
Sandterra Solutions Inc.	45,350.50
Sauder School of Business	29,400.00
Scout Talent Inc.	25,184.25
Softchoice LP	148,883.30
Spencer, Graham	44,110.50
Steininger, Joleen	93,074.52
Sterling Property Management	92,804.88
Still Creek Press	26,570.11
Swartz Law Corporation	39,299.75
Sykes Assistance Service Corp	494,550.00
Symons & Black Design & Development Ltd.	84,089.29
The Answer Company Consulting Ltd.	62,098.55
The Canada Life Assurance Company	464,870.09
Themis Solutions Inc. (Clio)	59,275.82
Thomson Reuters Canada	65,432.02
Trial Lawyers Association of BC	30,709.75
Trigo's Enterprises Limited	68,030.62
Tyler Technologies, Inc.	35,639.63
VanBanner Signage & Printing	44,658.88
Verbatim Words West Ltd.	46,398.94
West Coast Prison Justice Society	1,218,953.03
Yaginuma, Grace	31,594.50
Ziemen Networks Inc.	145,057.50
Vendors over \$25,000	<u>17,922,384</u>
Vendors under \$25,000	<u>2,382,219</u>

Legal Services Society
Schedule of Remuneration and Expenses
For the Year Ended March 31, 2022

Name	Remuneration	Expenses
Azam, Salman	103,602	7,474
Bailey, Rhaea	133,984	7,279
Bains Aulakh, Ruby	133,178	1,500
Benton, Mark A	233,819	10,236
Bissonauth, Ashvaneer	141,708	2,221
Carter, Kim	147,346	9,447
Chiu, Ming Hsien	75,468	-
Clark, Harold V	161,164	8,403
Conick, Janice T	106,503	2,473
Dawes, M. Natasha	83,539	-
Dedora, Joshua J	102,258	4,842
Deshpande, Harshada S	100,445	5,738
Du Plessis/Popescu, Adina	123,339	4,776
Dybwad, Brian B	143,430	6,092
Earle, Chris R	151,563	6,967
Faux, Aesha	153,996	7,818
Gara, Sylvia	95,681	1,019
Griffiths, David O	160,025	4,781
Harry, Katrina M	149,968	7,591
Holloway, Roderick	141,508	4,191
Hughes, Susanna A	140,314	5,211
Jinga, Justin O	103,292	1,705
Kenacan, Judith	149,801	7,696
Khan, Sarah	120,518	2,936
Koehn, Nathan	90,983	-
Lakshman, Simiran	147,258	6,837
Lee, Y. Candice	129,418	2,914
MacLennan, Sherry A	183,617	13,111
Manarovici, Pierre	130,154	3,425
Mason, Heidi-Anne	183,348	13,308
Matijasic, Branka	149,079	2,781
Maviglia, Nick	105,447	6,307
McConchie, Matthew S	147,071	8,676
McConnell, Dawn M	92,813	5,897
McPherson, Matthew Todd	153,614	5,963
Mihailovich, Sarah	145,553	3,042
Mirzaian, Scarlet	147,071	7,188
Morton, Zeneta L	152,476	9,635
Myers, Gayle H	131,443	4,844
Nanjijuma, Gulnar	100,138	6,412
O'Leary, Deborah M	141,211	5,433
Olson, Megan M	93,175	5,109
Olynyk, Jesse	81,884	5,734
Orrego, Jeremy K	109,852	8,257
Poirier, Sherry	141,187	1,531
Polykovskiy, Yury	96,891	1,352
Sharma, Anju	78,747	-
Sidhu, Ramandeep	102,868	1,843
Sigur, Irena	88,908	-
Simpson, John H	148,988	5,193
Smith, Michael	154,014	4,858
Speed, Jeffrey J	153,994	6,611
Spracklin, Kathryn A	148,719	5,911
Sturgess, Lisa M	144,540	4,858
Subramaniam, Kalaivani	93,726	-
Tannenbaum, Wilfred F	109,727	1,705
Tochev, Nikolay	88,985	2,224
VanderEnde, Danielle	95,023	6,612
Vlasova, Natalia	100,751	1,153
Volpe, Olga R	140,892	6,434
Wang, Lin	84,882	-
Wood, Jacqueline	93,360	1,561
Zaenker, Lyudmyla	135,381	4,637
Total Remuneration > \$75,000	7,973,636	301,752
Total Remuneration < \$75,000	7,914,340	
Other benefits	4,087,233	
Change in payroll accruals and other adjustments	196,475	
Total Salaries and Benefits as per Note 10 Financial Statements	20,171,683	

Legal Services Society

SCHEDULE OF BOARD OF DIRECTORS' REMUNERATION AND EXPENSES for period ending March 31, 2022

NAME	FEES	TOTAL TRAVEL	TOTAL EXPENSES
Karen Christiansen	11,600	1,371	12,971
Jean Whittow	5,550	0	5,550
Celeste Haldane	5,200	0	5,200
Gisela Ruebsaat	7,500	533	8,033
Nathalie Baker	3,300	0	3,300
Donna Turko	5,250	0	5,250
Allan Seckel	8,850	0	8,850
Nancy Merrill	900	0	900
Philip Riddell	4,560	0	4,560
Brad Daisley	4,696	562	5,258
Melissa Louie	3,810	0	3,810
Tracy Porteous	3,047	0	3,047
Subtotal	64,264	2,466	66,730
Consulting/Contract Services	0	0	14,170
LSS Conferences/Board Retreat	0	0	875
Working Lunches/Catering	0	0	799
Non-Board Member Expenses	0	0	952
Sundry Expenses	0	0	(12,838)
Subtotal	0	0	3,958
TOTAL BOARD EXPENSES	64,264	72	70,687



**Legal Services Society
Statement of Grants
For the Year Ended March 31, 2022**

During the fiscal year 2021/22
Legal Services Society made
no grants.



Legal Services Society
Statement of Debts
For the Year Ended March 31, 2022

In compliance with the
Financial Information Act, Schedule 1, Section 4,
we report that Legal Services Society
has no term debt as at March 31, 2022.



Legal Services Society
Statement of Guarantees and Indemnities
For the Year Ended March 31, 2022

As at March 31, 2022 Legal Services Society
did not have any outstanding guarantees or indemnities.



**Legal Services Society
Statement of Severance Agreements
For the Year Ended March 31, 2022**

During the 2021/22 fiscal year there were
four non-unionized employees that
received severance.

One employee received 18 months, two employees
received 6 months and
one received 2 months severance.